

Board of Health

Meeting Minutes

December 21, 2011

Present: Rebecca Allen, Elizabeth Nichols, John Doherty, and Karen Brooks.

Meeting convened 6:05.

1. Minutes for the December 7th meeting were approved with revisions.
2. Becky signed Bill Schedules for the third quarter FRCOG Health Agent assessment, Board expenses and half year stipends.
3. The Board reviewed the December 16<sup>th</sup> inspection report for 159 Number Nine Road. There was no running water in the apartment at the time of the inspection. There are several other items that are not complete. A new final inspection is scheduled for January 12<sup>th</sup>.
4. Betty explained that she has talked to Matt Lively regarding sieve tests for the C-33 and Title 5 sand used in the system installed at 44 Hosmer Road. Matt will send the Title 5 sand to UMass for analysis. He has been promised paperwork from Lanes for the C-33 sand.
5. The Board reviewed a letter sent to Tony Rubinaccio on December 12<sup>th</sup> regarding the status of his disposal system construction permit for property at 120 Burrington Hill Road. His plan has been approved and the permit can be issued as soon as the installer obtains an Installers Permit for the Town of Heath.
6. Nicole Zabco still plans to attend a meeting to discuss services offered by the Greenfield Health Department. The Board is waiting for her information before deciding how to proceed with providing health agent services for the coming fiscal year. Becky has received a fee list from Nicole which Betty and Karen will review for omissions.
7. Karen has contacted Medicare regarding the Provider number. The hardship application must be submitted with other documentation. Karen will advise Claire Rabbitt of what needs to be done to obtain the number.
8. The Board approved and signed a letter to Francis Rauh regarding conditions at 31 Cascade Drive. The letter addresses the burning of trash and brush, and the disposal of septic waste.
9. The Board discussed the letters being sent to owners of camper trailers whose properties require improvement. Karen and John have signed some of the letters and have found additional sites requiring letters. These sites are unit /block / lots: 1-9-18 & 20, 2-5-01, 2-1-42 & 43, 3-2-7 & 8, 3-10-41 & 42 and 1-2-23 & 24. Betty will add unit, block and lot numbers to print out on future letters.
10. Temporary Occupancy permit renewals are being mailed in December with the fiscal year 2012 tax bills.
11. Karen has contacted well owners that lack well reports or water testing. She has left messages for several property owners.
12. The Board questioned the status of Bruce Kain's residence and whether a Temporary Occupancy permit is still required. Karen will investigate.
13. The Board approved and signed a Disposal Works Construction Permit for 93 Colrain Stage Road.
14. Betty advised the Board of an information request for 1 Deer Run Path which she has already submitted.

15. Becky has determined that Heath is properly enrolled in the MAVEN system. Karen will advise Glen.
16. Karen received a phone call concerning MAPCO EDS location notification testing. All members of the Board are listed as contacts for this system.
17. The Board reviewed a draft letter that Betty submitted to the Select Board recommending 3 Ledges Road for inclusion in the FRCOG Brownsfields grant.
18. Septic pumping reports were reviewed.
19. The Board received a letter from the Division of Tuberculosis Prevention and Control regarding the proper way to submit samples for TB testing. The Board does not feel that we are likely to have this responsibility.

Meeting adjourned 8:00 pm.

#### DOCUMENTS

Minutes for 12/07/11.

Bill Schedules for FRCOG Health Agent, third quarter and BOH expenses.

Half year stipends.

December 16<sup>th</sup> inspection report for 159 Number Nine Road

Letter to Tony Rubinaccio, 120 Burrington Hill.

Letter to Francis Rauh regarding 31 Cascade Drive.

Disposal Construction Permit Application, Disposal Construction Permit and design for 93 Colrain Stage Road.

Fax response concerning 1 Deer Run Path.

Draft letter regarding FRCOG Brownsfield grant.

Septic Pumping Reports:

68 Avery Brook Road

63 Avery Brook Road

43 Avery Brook Road

68 Long Hill Road

96 Taylor Brook Road

5 East Main Street

Letter from the Division of Tuberculosis Prevention and Control