

Board of Health

Meeting Minutes

October 5, 2011

Present: Rebecca Allen, John Doherty, Elizabeth Nichols and Karen Brooks.

Public: Walter & Beverly Gleason (6:15 – 7:00 pm).

Meeting Convened: 6:09 pm

OLD BUSINESS:

1. Minutes from the meeting on 09/21/2011 were unanimously approved.
2. A bill schedule was approved to reimburse Betty for enrollment in the MAHB Governance Certificate Program.
3. Betty reported that she has discussed the housing situation at 159 Number Nine Road with Department of Public Health District Health Officer, Charlie Kaniecki. Mr. Kaniecki advised the Board to file complaints against both the landlord and tenant in order to resolve the situation and satisfy the Order to Correct. He has offered to assist the Board in bringing this matter to court. The Board approved a draft letter to the tenants and landlord advising them that a complaint will be filed if repairs are not completed by October 28th.
4. Claire submitted a form requiring a \$500 payment for a Medicare Provider Number. Karen will look into this further.
5. The Disposal System Construction Permit for 96 Taylor Brook Road has been signed and mailed.
6. Becky has talked to Peter Simpson. Matt Lively will install the new septic system at 44 Hosmer Road. Betty will return the \$100 installer's permit check from Henry Kocot (previously named as the installer). Karen will contact Matt and remind him that he needs to take the installer's exam and submit a sieve analysis and bill of lading.
7. Betty reported that the new owner of 18 Mohawk Beach Drive has scheduled an inspection with Mike Beausoliel. If the system does not pass a Title 5 inspection, it will be abandoned and the tank will be crushed. Becky signed a Septic System Demolition Permit for this property.
8. The Board reviewed letters that Betty has developed to send to owners of trailers on the priority list. The letters will require further editing and confirmation from the inspectors that the appropriate issues are being addressed.
9. John & Karen conducted on September 21st at 15 Clearwater Drive in response to an anonymous complaint. It was agreed that a letter should be sent.
10. The Board discussed where the money was going that is generated by the Temporary Occupancy Program. The revolving fund appears to have very little money in it, Becky will find out why. Board members questioned whether this program has been successful and whether it should be continued. The Board felt that the program is very time consuming and

that if the revenue it generates is not used to implement the program, very little can be accomplished.

NEW BUSINESS:

11. Walter Gleason and Beverly Gleason approached the Board about the possibility of opening a restaurant in the Branch Schoolhouse. The facility would require a new septic system, some additional plumbing and interior renovations. The required septic capacity for a full service restaurant is 35 gallons per day for each seat. Becky will be happy to consult regarding Food Code requirements after the Building Inspector has assessed the structure.
12. The Board received a Title 5 Inspection report from Michael Beausoliel for 9 Chippewa Drive. This property received a conditional pass because both the septic tank and the D box appear to be leaking. The prospective buyer has been advised that the Board may require a follow up inspection of the soil adsorption system since it has not seen any use in several years.
13. The Board received pumping reports for 23 East Brook Drive, 5 East Brook Drive, 32 Deer Run Path & 9 Teepee Lane. A pumping report was also received for the tight tanks at Mohawk Estates.
14. The Board received an email from Steven Rogers saying that the work on the tight tanks at Mohawk Estates is complete. The Board wonders whether there was a final inspection of this work and why we were not notified. A Certificate of Completion has not been issued. Betty will contact Kathy Bridges to find out whether she did a final inspection.
15. The Board received a communicable disease report for a case of giardiasis. Betty questioned why Lyme Disease cases are not fully reported.

Meeting adjourned 8:20 pm.

Respectfully submitted,

Elizabeth Nichols

DOCUMENTS

- Minutes 09/21/11
- Bill Schedule – reimbursement for MAHB Governance Certificate Program.
- Draft letter to Dorene Handley and Gary & Susan Clark regarding 159 Number Nine Road
- Copy of Medicare Provider Number application form
- Copy of Disposal System Construction Permit for 96 Taylor Brook Road
- Demolition permit – 18 Mohawk Beach Drive
- Draft letters to priority list trailer owners, draft inspection reports & draft Orders to Correct.
- Title 5 Inspection Report – 9 Chippewa Drive
- Septic Pumping Reports: 23 East Brook Drive, 5 East Brook Drive, 32 Deer Run Path & 9 Teepee Lane and for the tight tanks at Mohawk Estates.
- Proposal submitted by Kathy Bridges to keep ground water out of the Tight Tanks at Mohawk Estates (file documents)