

Board of Health

Meeting Minutes

March 02, 2011

Present: Rebecca Allen, John Doherty, Elizabeth Nichols, Robert Bourke.

Meeting Convened: 6:02 pm

OLD BUSINESS:

1. Minutes from the meeting on 02/16/2011 were unanimously approved.
2. Becky discussed the Reverse 911 Policy with Tim Lively. He is willing to be a contact, but recommends that other department heads be trained in the use of the system. The Board agreed that the following personnel should be able to post messages on the system: Town Coordinator, Emergency Management Director, Fire Chief, Police Chief, Highway Superintendent, Board of Selectmen chair and Board of Health chair.

Karen arrived 6:10 pm.

3. Karen discussed use of Non Criminal Disposition fines with the Building Inspector. John brought in a tax bill from the town of Somerville for a Non Criminal Disposition fine. Betty will contact the tax collector to understand how this is done. The Board decided to focus on sending letters to owners of damaged trailers, rather than pursuing Non Criminal Disposition fines at this time. Karen & John will visit Mohawk Estates and make a list of the trailers in greatest need of removal. Betty will draft letter to these owners. Becky noted that twenty trailers were removed last summer.
4. Becky has not had the opportunity to talk to Nicole Zabko regarding the Lead Community Partnership.
5. Board members did not attempt to take the septic installers test. The Board felt that there were too many questions. Karen will review the test and let Betty know which questions she likes. Betty will edit the test and try to develop two separate tests. The Board discussed requiring installers to have Septic Installers Certification from BCBOHA and offering the town's test as an alternative.
6. The Board approved a draft letter to Phoebe Walker requesting level funding for the health agent assessment in fiscal 2012.
7. The Board voted unanimously to pay members at a rate of \$25.00/hour for witnessing perc tests and Title 5 inspections and for inspecting septic installation. Witnesses must hold appropriate licenses or certifications. Only one witness will be paid per inspection. Food inspections and camper trailer inspections will continue to be paid at a rate of \$12.50/hour.
8. The Board reviewed ID badges and took two new pictures. Betty will finish the badges and laminate them.
9. Camille Freeman submitted her Allergen Awareness Training Certification. Becky is concerned that not all of her baked goods are labeled with ingredients, sell by date and allergens. Karen will talk to Camille about improving her label information.
10. Karen will call Brian McHugh about the status of 3 Ledges Road.

11. Karen proposed that the Board contact the Fire Department about resuming chimney cleaning. Board members are supportive of the need for chimney cleaning, but consensus was that it does not qualify as a health issue.
12. John recommended that the town nurse submit a quarterly report detailing the number of home and office visits she has conducted. Bob will get Sheila's advice on what type of information should be contained in such a report.

NEW BUSINESS:

13. Betty asked about the mailing from FRCOG regarding emergency dispensing sites. Becky will be getting a template and adapting it to Heath. There will be a \$100 reimbursement for mailing expenses to distribute this information to residents.

Meeting adjourned 7:33 pm.

Respectfully submitted,
Elizabeth Nichols

DOCUMENTS

- Minutes 02/16/10
- Policy for Heath's CODE RED Reverse 911 System
- Non-Criminal Disposition, Town of Heath
- Chapter 40, Section 21D
- Draft warning for failure to obtain Temporary Occupancy Permit
- Ticket for Non Criminal Disposition
- Board of Health Amended Temporary Housing: Camper/Trailer Regulations
- Protective Zoning Bylaw: Town of Heath: Camper Trailer Bylaw: Section 4.10.3 G.
- Draft Installer's Test
- Draft letter to Phoebe Walker regarding FY12 Health Agent assessment
- Certificate of Allergen Awareness Training issued to Camille Freeman
- Water Testing Reports for Community Hall, July to December, 2010
- Septic Pumping Reports
 - 2 Papoose Lake Drive
 - 92 Branch Hill Road
 - 93 Bassett Road
 - 332 Route 8A North
 - 118 Brunelle Road
 - 20 Town Farm Road
- 112 Branch Hill Road
- 51 8A North