

Heath Board of Health
Meeting Minutes
May 8th, 2013

Present:

Board Members: Rebecca Allen, Jenna Day, Karen Brooks, John Doherty

Meeting Convened 6:05 pm

Board accepted Betty's resignation as Board of Health Clerk.

Jenna made a motion to appoint Karen as new clerk.

John seconded and Board's vote was unanimous.

Chair voiced protocol for calling meetings: all meetings must be scheduled by the chair

Clerk should make list of documents and folders being discarded.

Meeting adjourned 6:22pm

Respectfully submitted, Karen Brooks, BOH clerk