

Heath Board of Health  
Meeting Minutes  
May 1, 2013

Present:

Board Members: Rebecca Allen, Jenna Day, Karen Brooks, John Doherty & Elizabeth Nichols  
Health Agent: Glen Ayers

Meeting Convened 6:08 pm

Minutes were approved with revisions.

OLD BUSINESS:

Stipend requests were completed & signed.

The Board issued a Food Permit to the Senior Center.

The Board issued a Beach Permit for Papoose Lake Beach.

The Board issued a Hauler's Permit to Bostley Sanitary Service.

The Board discussed responses to the first round of ticketing to trailer owners who lack Temporary Occupancy Permits:

- Letters will be sent to every one who failed to remit both the \$50 ticket fine and the \$50 fee for Temporary Occupancy Permits.
- Becky reported that Gary Munter, Gwen Gurney, Walter Tontini & Diane Kachinski do not have any unpermitted trailers and they were removed from the list.
- Mark Bousquet has a total of three unpermitted trailers. The database was corrected to reflect this.
- Marjorie Syriac has two trailer frames which do not qualify for occupancy permits but need to be removed. A letter will be sent.
- Darren Hicks does not have a camper trailer. He does have other structures which need attention.
- Five people responded that they did not need occupancy permits for trailers that they intend to remove. A letter will be sent advising them that they have until June 15<sup>th</sup> to remove these trailers or receive additional tickets.
- Cynthia Henriquez requested that the Board waive Temporary Occupancy Permits for two trailers on her property because the trailers were unused and the property was on the market. The Board refused to grant this waiver. A letter will be sent advising her that she needs to purchase permits.
- The Board received a complaint about a trailer located at 37 Taylor Brook Road. This trailer is damaged, dilapidated and harboring wildlife. The neighbors would like it removed. A letter will be sent advising the owner of the complaint and requiring that it be repaired or removed.
- Becky reported that there are now three unpermitted trailers located at 32 Shawnee Drive. A letter will be sent.

- Permits were issued to 28 Deer Run Path, 13 East Brook Drive, 16 Papoose Lake Drive.

The protocol for scheduling perc tests was reviewed. The home owner or their agent will contact the Board of Health and complete the permit application form. The Board will collect the initial fee and issue the Permit. Once the permit is received, the homeowner can then contact Glen to schedule the perc test. Glen will collect any additional fees on the day of the test. Copies of the perc test report will be sent to the Board of Health and to the Health agent.

- The information available on the town website will be updated.
- Karen will determine whether the Conservation Commission is still interested in reviewing the site prior to the permit being issued. She will determine the best way to facilitate wetlands inspections and incorporate the information into the website information.
- Glen reported that a perc test has been scheduled for 101 Hosmer Road, but no permit has been issued. Glen will contact Lisa Danek Burk to advise her to reschedule the perc after a permit has been obtained.

The Board discussed well regulation questions with Glen that had arisen at the last meeting. Glen advised: 1) A drawing is generally not needed for new construction because the well site should appear on the septic plans; 2) Wells drilled at existing homes require submission of a design plan prepared by an engineer, sanitarian or a well driller; 3) Abutters do not need to be notified unless there is a problem with setbacks, encroachments, etc.. Glen issues his own water supply certificate when the final paperwork is in order. This is important for new construction because the banks may require it. Glen says that water treatment systems may require a deed notice in some communities, but he does not recommend this.

Claire reported that she was scheduled to complete the final MAVEN requirement on April 30<sup>th</sup>. Betty recommended that Glen not edit the MAVEN data so that Claire will have a chance to maintain the system.

#### NEW BUSINESS:

Water tests were received for the Heath Community & Town Hall water supply.

Pumping reports were submitted by Bostley Sanitary Service.

A Title 5 report was received for 84 Burrington Road. The well is a little too close to the septic system, so that a water test will be required. The water test has not been done yet.

Karen will attend the May 6<sup>th</sup> meeting regarding moving the office furniture to the Community Hall.

Meeting adjourned 8:17 pm.

Respectfully submitted,  
Elizabeth Nichols

## DOCUMENTS

Minutes: April 17, 2013

Bill Schedule for Stipends

Title 5 Inspection Report: 84 Burrington Road

Temporary Occupancy Permits

Beach Permit: Papoose Lake Beach

Annual Food Permit: Heath Senior Center

Septic Hauler's Permit: Bostley Sanitary Service

5 Pumping Reports

Water Testing Report: Town Hall & Senior Center