

Board of Health

Meeting Minutes

March 7, 2012

Present: Rebecca Allen, John Doherty, Elizabeth Nichols, and Jenna Day.

Meeting convened 6:14 pm.

1. Minutes from the February 15th meeting were approved.
2. Becky signed temporary occupancy permits.
3. The fourth quarter payment to FRCOG for the Health Agent was approved.
4. The letter to Phoebe Walker withdrawing from the FRCOG Regional Health Agent program effective July 1 was signed by the select board and sent by certified mail. Sheila Litchfield is negotiating a contract with the Greenfield Health Department for health agent services.
5. The Annual Report has been submitted to the Town Coordinator.
6. Betty has responded to the letter received from Susan Handzel. The Board reviewed the letter that was sent.
7. Some of the Temporary Occupancy permits have been returned unsigned. Any permit applications for which the permit has not yet been mailed will be returned to the owners for signatures.
8. John drove past the Scagel property during a period when the snow cover was light. He feels that the property is improved since the last inspection.
9. Mary Gay has inquired whether the Board has ever received the Certificate of Compliance for repairs to the MEPOA tight tanks that were done last year. No paperwork has been received to date. The Board must also conduct an inspection prior to the tanks being used.
10. The Board discussed the camper trailer at 49 Jacksonville Stage Road in response to a complaint. This trailer is occupied longer than allowed by the Heath Zoning Bylaws and without permission from the Board of Health. Betty will draft a letter advising the occupants to vacate the camper trailer by the end of April.
11. The Board approved revisions to the Installers Permit application form. Applicants are now required to pass the installers test or hold a current installer's certification license from BCBOHA. New applicants must have two years experience under a licensed installer or hold an installer's permit in another Massachusetts municipality.
12. A well drilling report was received for David Freeman's property on Jacksonville Stage Road. The well was drilled February 15, 2012. The water has not been tested.
13. Betty is interested in attending a Housing Seminar in Dedham concerning court proceedings. The Board approved her registration fee and mileage.
14. The Board reviewed the Town Nurse's report for February.
15. The Board approved the nurse's budget for FY13.
16. David Gott has requested that the Board waive the fee for his Temporary Occupancy permit for 2012 – 2014 because his camper was not inspected during the last permitting cycle. Betty will draft a letter explaining that the permit is for the right of temporary occupancy, and inspections are conducted at the discretion of the Board. The Board is denying his request.

17. Food permit applications were mailed in November and there have been no responses. All of the permitted establishments are currently operating without a permit. Betty will draft a reminder letter.

Meeting adjourned 7:30 pm.
Respectfully Submitted,
Elizabeth Nichols

DOCUMENTS

Minutes for 02/15/12.

Temporary Occupancy Permits

Bill Schedule and Invoice for 4th quarter payment for the FRCOG Health Agent

Annual Report

Response letter to Susan Handzel

Draft Installer's Permit Application

Well driller's report, David Freeman property on Jacksonville Stage Road.

Training bulletins

Town Nurse February report

Town Nurse FY13 budget request