

Board of Health

Meeting Minutes

January 18, 2012

Present: Rebecca Allen, Elizabeth Nichols, and Jenna Day.

Public: Heidi Griswold (6:08-6:20 pm)

Meeting convened 6:08 pm.

1. Minutes from the January 4th meeting were approved.
2. Becky signed temporary occupancy permits and the Bill Schedule.
3. The Board reviewed an email from Nicole Zabco requesting specific information about the health agent services that the Town of Heath might require. The Board estimated that services would require 50 to 75 hours per year. Nicole is scheduled to meet with the Board on February 1st and hopes that she will be able to quote an hourly rate. MAPHCO members have also submitted a grant application which would promote shared health agent services. Decisions about next year's health agent services will need to be finalized in the next month. Betty will contact Glen to get a current accounting of his hours in order to better estimate our needs.
4. The Board received a check and insurance certificate from Robert Deane. Betty will write to remind him that the Permit cannot be issued until he passes the exam.
5. Betty completed the final inspection at 159 Number Nine Road and has mailed inspection reports to Dorene Hanley and Gary Clark. The property was found to be compliant with all requirements listed on the Orders to Correct.
6. The Board has not received sieve analyses for the new septic system at 44 Hosmer Road. Betty will contact Matt to find out when the sieve analysis will be submitted.
7. The Board discussed responses to the camper trailer priority list letters. Betty will write to all who have left messages advising them that additional inspections will have to wait until spring because of the snow. We will refer their concerns to Karen so that she can contact all the trailer owners who have left messages when she returns. A response to Marjorie Dunham's letter was reviewed.
8. The Board noted that the Derek Giard property will be flagged for re-inspection in the spring following the recent fire that engulfed the trailer.
9. Earl Carlow has written to the Board questioning whether he requires a temporary occupancy permit for a trailer used only for storage. Betty will advise him that the by laws prohibit the use of camper trailers for storage and that they must be mobile.
10. Andrea Shaw has inquired whether trailers which are not self contained still require Temporary Occupancy permits. Betty will advise her that all temporary housing requires permits to conform to 105 CMR 410.430.
11. The Board has received a copy of the letter that the Select Board sent to FRCOG recommending the site at 3 Ledges Road for Brownfields grant money.
12. The Board issued a Disposal System Construction Permit to Patrick Martone for his property on Underwood Hill Road. Special conditions will include submission of a sieve analysis and bill of lading prior to the final inspection.

13. The Board approved the building permit of Heidi Griswold. Ms Griswold attended the meeting to request that the Board allow her family to reside in a camper trailer while they remove the existing mobile home and construct a house on the same foundation. The Board discussed whether the bylaws allow this and who should make this determination. The Board also considered the requirements for connecting a camper trailer to the septic system and whether use of a honey wagon would be preferable. Betty will contact Paul Nietupski (DEP) and Jenna will speak to the building inspector and the planning board about this issue before a decision is reached.
14. The Board drafted a budget for the coming fiscal year. It was proposed that the camper trailer permit money be returned to the program through a line item rather than a revolving fund. Fees are collected biannually and money is lost from the revolving fund after the first year. It was recommended that a revolving fund be retained for other inspection fees.
15. The Board reviewed the sodium report received for the Community Hall.

Meeting adjourned 8:30 pm.

DOCUMENTS

Minutes for 01/04/12.

Temporary Occupancy Permits

Bill Schedule

Email from Nicole Zabco

Housing Re Inspection Report, 159 Number Nine Road

Email from Andrea Shaw

Letter from Earl Carlow

Phone log of call from Gerry Couture

Letter to Marjorie Dunham (Syriac) (166 Colrain Stage Road)

Copy of letter from Board of Selectman to Jessica Atwood at FRCOG regarding Brownsfield money

Well Drilling Permit Application, Lot 2, Underwood Hill Road

Disposal System Construction Permit, Lot 2, Underwood Hill Road

Email from Lisa Danek Burke regarding the Underwood Hill Road design.

Sodium Notification for the Heath Town Hall & Community Center.