

Minutes of the Meeting of the Heath Finance Committee  
June 28, 2012

Time: 7:00 pm

Place: Sawyer Hall

Present: Gloria Fisher, Ned Wolf, Don Freeman, and after 7:32 Kara Leistyna, Sheila Litchfield, Tom Lively, and Brian DeVriese with a visit at 7:40 from Tracey Baronas

Absent: Jeff Simmons, and Kathy Inman

Members received copies of the following documents:

- Minutes of the June 5 and June 7 meetings from Ned
- Agenda from Don
- Transfer requests as of 6/28/12 from Tracey

Members read the minutes of June 5 and June 7. Don moved that the minutes be approved with emendations. The motion passed unanimously.

Members discussed the motion approved at the June 5<sup>th</sup> meeting which authorized transfers recommended by Town Accountant Tracey Baronas. In light of new figures presented by Tracey in her spreadsheet of 6/28/12 Gloria made a motion that the Finance Committee retracts the vote of June 5 regarding the transfer of funds due to new figures. The motion passed unanimously. Don made a motion to approve all transfers recommended by Tracey on 6/28/12 (see attached) except for Lawn Mowing which will be an item for discussion with Tracey and the BOS. The motion passed by unanimous vote.

At 7:32 members moved across the hall to join the BOS meeting in progress. After talking with Tracey members were satisfied that all available information about Lawn Mowing was known. Don made a motion to approve all transfers recommended by Tracey on 6/28/12 (see attached) including Lawn Mowing. The motion passed by unanimous vote.

In a discussion of the possible increase in the salary of a Highway Department employee Don expressed the committee's view that such an increase would take care of an inequity in a year when we anticipate receiving FEMA funds.

In connection with the possible receipt of more than \$500,000 in FEMA funds Tracey informed members that an audit must be done by March 1<sup>st</sup> of next year.

There was a discussion of how best to increase the pay of a Highway Department employee and to pay a bill from the Franklin Regional Retirement System(FRRS). There was a consensus that the \$4513.60 in increased salary should come from the Reserve Fund and the \$2,104 payment to the FRRS should come from the waste management escrow fund with the understanding that the Reserve Fund be replenished when Free Cash is certified. Sheila spoke of having an article on the warrant of a Special Town Meeting

possibly in November that would allow if approved the transfer of funds so that there would be a retroactive salary increase for the Highway Department employee. Don made a motion that the Finance Committee approves the transfer of \$4,513.60 from the Reserve Fund for the salary increase of the Highway Department employee and the payment of \$2,104 to the Franklin Regional Retirement System from the waste management escrow fund upon condition that the Reserve Fund be replenished when Free Cash is certified.

The meeting adjourned at 8:33 pm.

Respectfully submitted,  
Ned Wolf, Secretary