

Minutes of the Meeting of the Heath Finance Committee  
July 12, 2016

Time: 6:55 pm

Place: Assessors' Office, Sawyer Hall

Present: Ned Wolf, Gloria Fisher, Jan Carr, and Don Freeman (chair)

Absent: Jeff Simmons

Don made available copies of the following documents:

- Agenda (Don)
- Minutes of 5/31/16 (Ned)
- Correspondence on insurance overrun for FY 17 (Kara)
- Transfer Requests 7/11/16 (Tracey)
- Community Compact Project 6/14/16 (Joe Markarian)

Members read the minutes of the meeting on May 31<sup>st</sup>. Gloria made a motion seconded by Jan to approve the minutes. The motion passed unanimously.

There was a discussion of the need to have a representative from the Finance Committee serve on the town's broadband committee. Jan expressed interest. Gloria made a motion seconded by Ned to nominate Jan to represent the Finance Committee on the town's broadband committee. The motion passed unanimously. Jan received printed documents from Don related to broadband.

Don spoke of the insurance overrun for FY 17 reported by Kara that led to a request from Tracey to transfer \$783.48 from the Reserve Fund to account 015 193 000. After some discussion Gloria made a motion seconded by Jan to approve the request. The motion passed unanimously, and the four members present signed the Transfer Request form.

Don reported that as he has done in previous years he will send in the dues for the Heath Finance Committee's membership in the Massachusetts Association of Town Finance Committees.

Don called attention to Tracey's memo of July 11 with the following Transfer Requests:

\$2491.26 from Police Salaries to Legal Fees

\$370.97 from Treasurer Tax Taking to Treasurer Expenses

\$2500 from Treasurer Tax Taking to Sawyer Hall Maintenance/Utilities

After some discussion Don made a motion seconded by Jan to approve Tracey's Transfer Requests. The motion passed unanimously.

Members anticipated joining the Selectboard on July 26<sup>th</sup> to discuss Capital Planning with Joe Markarian. We have copies of the framework of a capital improvement plan to read in preparation for that meeting.

The meeting adjourned at 7:14 pm.      Respectfully submitted, Ned Wolf, Secretary

