

Minutes of the Meeting of the Heath Finance Committee  
July 5, 2011

Time: 7:30 pm

Place: Sawyer Hall

Present: Don Freeman, Jan Carr, Ned Wolf, and Dave Gott

The minutes of the June 14<sup>th</sup> meeting were read and approved with emendations.

Dave nominated Don to be chair of the Finances Committee for the coming year. Jan seconded the nomination. Dave moved a vote. The vote in favor was unanimous.

Don nominated Ned to be secretary of the Finance Committee for the coming year. Jan seconded the nomination. Dave moved a vote. The vote in favor was unanimous.

Members discussed the June 20<sup>th</sup> town meeting and possible ways of bridging gaps between those who voted against the amended Article 22 and those who voted for it.

The next item for discussion was a draft of Don's Budgetary Procedures memo to the BOS. Don said that in his informal conversation with Sheila Litchfield her response to his suggesting more FinCom participation was favorable. Ned said he thought the memo would spur a helpful exchange of ideas on how the budget should be formed. Dave pointed out that people who approach Town officials about projects have in addition to a need for money a view of how things ought to be. Perhaps the BOS would be better qualified than the FinCom to judge the vision in an initial meeting on the project. Might the memo be less threatening if it raised concerns without asserting that this is the way we want to do it? Don will come up with another draft on this topic.

Turning to "Meeting Procedures", members discussed Don's July 3<sup>rd</sup> e-mail in which he suggests that interested parties should seek to be put on the agenda before walking into the meeting. Jan noted that with the help of the town coordinator this is how the BOS has done it. Members agreed to take up this subject again at the July 19<sup>th</sup> meeting.

The next topics were the Requests to Transfer from Tracey as a means of giving July salary checks to the Assessors' clerk and the Board of Health clerk. Don made a motion to transfer from the Reserve Fund to the Assessors' Clerk Salary Fund \$384. The motion was approved unanimously. Don made a motion to transfer from the Reserve Fund to the Board of Health Clerk Salary Fund \$240. This motion was also approved unanimously. Finally, the discussion resulted in Dave's making a motion that a statement be sent to Kara and Tracey of the FinCom's expectation that plans be under way for an STM that would replenish the Reserve Fund. The motion was approved unanimously. Don will send out a statement for members to review.

Ned will post an announcement of a joint FinCom and BOS meeting on July 11 at 7:00 pm to handle final transfers for fiscal 2011. He will also post an announcement of a FinCom meeting on July 19 at 7:30 pm to discuss Don's new draft of a budgetary model and a visitors policy.

The meeting adjourned at 9:12 pm.

Respectfully submitted,  
Ned Wolf, Secretary

bmemo to the BOS