

Town of Heath  
Board of Health  
Meeting Minutes from 12/10/2014

BOH members present: Karen Brooks, Charlie Cornish, Mike Freeman, John Doherty

Meeting called to order at 5:40pm

Minutes were accepted as amended.

Stipends were discussed. Betsy and Mike need to get their paperwork filled out in order to be paid

Code Red and Frcog Health Agent bill schedules were signed. Bill from FCSWMD for 95 gal recycling container was questioned as the Board knew nothing about it. Clerk will ask Kara to explain.

Clerk position was discussed. The Board voted unanimously to ask the Selectboard to appoint Gloria Fisher as temporary clerk, effective immediately. The Selectboard had also asked the BOH to look at the clerk position as far as the current job description and has suggested that we consider having a clerk that is not a member of the board. The Board revised the existing description to match more closely what the clerk currently does, and the changes were voted on and approved unanimously. Karen shared the model from several other towns on the Oversight Board in which each member of the BOH has an area that they are responsible for. The Clerk in these towns passes on information to the Chair, and the Chair coordinates between the Health Agent and the other board members. The Board agreed that this model may be a desirable improvement and will continue to discuss the implementation of this model.

The budget for FY 2016 was level-funded, pending any change in the clerk position.

There has been an offer of free Cloud back-up for the town computers. The Board did not feel the offer would be helpful as our current back-up is much larger than would be offered to us. Charlie suggested procuring our own version of Carbonite for \$95 a year. It was also noted that our current external hard drive should be kept in a different location than our laptop.

The Senior Center permitting is still in process. All current permits expire on Dec 31<sup>st</sup> so we will attempt to have the information input in time for the new year. Margo has agreed to help in the application process.

280 8A North: the Building Inspector sent a letter dated Dec 4th to the property owner advising that a new building on his property is in violation of several zoning bylaws as well as the building code. He has issued a stop work order and has ordered that the building be vacated immediately as it also was built without BOH approval and has no well or septic. The building must be brought into compliance or removed. He also required that a building permit be applied for. We will ask Glen to write a letter.

5 Ledges Rd: no paperwork has been filed in court following our condemnation hearing. We are waiting for the Selectboard to make a decision on how they would like to proceed as the property will mostly become property of the town. There is also the possibility of a Brownfield Grant to help with the clean-up. Karen will continue to look into this.

Conservation-Oriented Housing Program: Glen has helped implement an alternative housing/building program in Wendell which could help our town as well and which might help simplify some of the stringent requirements currently in place. We would like him to come to one of our meetings with more information. He has also agreed to come to a Planning Board meeting to discuss the program.

85 Branch Hill Rd: Glen has inspected the well and septic and found the property to be in compliance. It was also noted that the property is in need of some clean-up and the Board discussed bringing in Glen to advise.

Pumping reports were reviewed. All passed.

Title V reports were received for:

12 Cascade Dr, 23 Knott Rd, 12 Town Farm Rd, 49 Route 8A South, 5 East Main St. All passed.

Nurse's report was read and accepted.

FCSWMD conducted their third party inspection of the transfer station. All areas passed other than needing more bandaids in first aid box, fire extinguisher in place and having the waste ban plan posted in the attendant's office.

145 Avery Brook Rd: Permit for septic was issued.

Cancer Incidence letter was received and reviewed.

Letter from Division of Professional Licensure was received noting the names of Funeral Directors and embalmers who are no longer registered. The list is long.

Infectious disease survey was tabled until the Health Agent could discuss with us.

We will be adding the temporary occupancy permit applications to the tax bill that is going out. All help folding and stuffing envelopes will be appreciated, Monday afternoon the 15<sup>th</sup>.

The GPS will be available for use by the Board. The recommendation is that each member should take it home and practice using it in case there is a need later. We agreed that other boards may also borrow it as long as they notify a BOH member.

Karen found a definition of Park Models and will get this to Glen as we had had conflicting information in the past and did not know whether to include them as camper trailers or mobile homes.

Next meeting will be at 5:30pm on January 7<sup>th</sup>, 2015

Meeting was adjourned at 6:50pm

Respectfully submitted by

Karen Brooks  
BOH Chair

Documents:

Minutes 11/5/2014

Nurse's Report

Pumping reports

Title V's

Letter from Building Inspector

Letter from Selectboard

FCSWMD Third Party Inspection Report

Bill Schedules

Park Model Definition

Embalmers and funeral directors list

145 Avery Brook Permit

Cancer Incidence Letter

Data Back-up letter

Budget

Clerk Job Description

Infectious Disease Survey