

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Sawyer Hall
April 26, 2011

Called to order at 7:01 p.m. by Tom Lively with Sheila Litchfield present. Also present Community Hall Committee - Dolly Churchill, Val Kaempher, Eileen Tougas; Part-time Town Coordinators Jenna Day and Kara Leistyna; Don Freeman.

Don Freeman inquired about whether a large purchase like the Mackie property should go to STM. Mark Reich will be at ATM so if voted to postpone financial aspects, can we have it at a different place or are we required to stay? If different date, can the location be changed? Need to seek opinion of Town Counsel.

Eileen informed Board of error in posting of location of ATM and STM. Both are at the Heath School.

Sheila made a motion to change venue of both STM and ATM to be Heath Elementary School. Tom seconded. The vote was unanimous. Motion carried.

7:14 p.m. Brian DeVriese joined meeting.

Community Hall Committee: Eileen Tougas discussed lighting, PA system and storage issues at Comm. Hall. Got a price from Joel Porter-DeVriese - \$1,715 package estimate. He's local, easy to call if problem or need. Music Store estimate dated 3/19/11 was \$1,519.75. Can use money from existing Community Hall funds, have \$1,000.00 to put towards total. Community Hall Committee recommends this purchase. Also, if they are not happy with the system, they can return within timeframe. Tom felt it can come from Maintenance & Utilities. Brian will send estimate to Joel for review and opinion. Committee wants an adequate system with decent sound. Will need a good guarantee/ warranty.

Brian motioned to approve estimate for PA system pending any negative feedback from Joel. Tom seconded. The vote was unanimous. Motion carried.

Discussed electrical lighting issue at Community Hall. Tom uncertain if funds were appropriated and put into Special Projects' fund. Waiting to discuss price. Brian looked at lights towards ceiling, nice effect with ample lighting. Eileen estimates cost at \$8,000.00. Tom proposed STM motion due to timing - Special Projects for electrical for Community Hall. Tom advised to firm up quote, get a number; Eileen will meet with J. Ferguson and copy to BOS; wants whole committee to assess options. Jenna reported that Jerry will call Brian DeVriese and if Senior Center agrees, it will go to June STM.

Reviewed storage needs at Community Hall. Brian Drummey was notified via memo to clear stairs and put items in boiler room; broken, wooden chairs need to be removed as well -- clear need for more storage space. Tom said it should be put on agenda for STM but due to unresolved library move, it has not been discussed in depth. Sheila advised to work with existing space because it may be another year before it goes to ATM. Many people use the space. Canned goods take up a lot of room; Margo and Eileen disposed of outdated canned goods, there still remains a wall of boxes. The Spatial Study should be revisited as a starting point. All areas need to be assessed.

7:40 p.m. Jan Carr, Jeff Simmons, Dave Gott and Ned Wolf entered meeting.

Discussed forms for Community Hall use. They are on-line and can be printed. Eileen reported neglect by Hall users. Sheila advised that the contact person needs to approve and sign form if someone is using kitchen. When kitchen use requested, Eileen needs to be informed of any Hall use and instruct on use of kitchen equipment as well as sign form. At a prior Comm. Hall meeting, the committee agreed that Eileen needs to be notified of all kitchen use.

Eileen requested an increase for Town Report Printing. Will ask Tracey to find account to transfer funds to pay for shortfall. Will increase amount for FY12 – need an additional \$200. Will ask Heath Herald to submit a bill for an additional \$200 for FY11 from Office Supplies – ask Tracey to confirm.

Val reported on Tax Classification status. Val is working with DOR on several issues regarding Mohawk Estates. Tom will try to call DOR for resolution/clarity. Val presented issue in Zoning By-Laws. No Tax Hearing on 5/3/11; no tentative date – probably next meeting after ATM. Val will be in touch to set up meeting.

8:00 p.m. Val Kaempher, Eileen Tougas and Dolly Churchill left meeting. Hilma Sumner arrived.

Discussed posting for ATM. Recommend most money articles be postponed till June when tax rate set. Discussed presence of Town Counsel at both May and June meetings. Perhaps only in June to save money but Tom felt Town Counsel should be present at both meetings in case of questions regarding heavy Zoning issues in May and money issues in June; people like to have Town Counsel at meetings. Cost for attorney determined to be \$175/hour per Jenna Day. Discussed ATM continuation and pros/cons of two meetings. BOS would like to leave things as they are yet appreciate good point presented by Hilma.

Don Freeman asked if Town By-Law is preventing Mackie property at ATM. Can it be on STM at a later date? Moderator decides. Meetings can always continue to date certain if decisions want to be postponed. It will be up to residents to decide to continue the meeting to a later date. Discussed Planning Board/ Zoning By-Laws at ATM.

Tom asked Hilma if By-Laws in one location? Yes, Hilma has them. They ought to be codified like the Zoning By-Laws. When can they be ready? It's been a long time since they were reviewed and revised. It's a long process of reviewing 50 years of minutes but a valuable project; Jeff volunteered to help.

8:17 p.m. Hilma left the meeting.

Jeff Simmons presented a potential picture of the Town's financial situation. Board reviewed.

FY13 will be a hard year for us. FY14, not so bad; could drop below levy limit. Discussed possibility of Mackie purchase. Some Townspeople opposed to higher taxes; need to be mindful of this. Discussed goals and debt service in the future; affordability of loans for future projects. Three-town waiver will be off books in FY22. Discussed projections.

Reviewed MIIA Inspection Report/results. Need bids for electrical, roof repair, gutter repair and emergency lighting repair in Sawyer Hall. Mike Smith will clarify MIIA issues being dealt with and provide report.

Discussed Pre-School and anticipated student registration for next year. Sheila made a motion to sign letter to Superintendent, Michael Buoniconti, regarding ATM recommendation for Pre-School

Support in the amount of \$15,000.00 for FY12 budget. Brian seconded. The vote was unanimous. Motion carried.

Brian made a motion to approve ATM warrant as written. Sheila seconded. The vote was unanimous. Motion carried.

Kara presented matter of re-precincting from Secretary of Commonwealth. Brian made a motion to approve the Town of Heath as one precinct. Sheila seconded. The vote was unanimous. Motion carried.

Warrants were signed.

Discussed renovation of bathroom at Highway Garage and whether need for shower stall or washing machine. Jerry Ferguson's estimate was discussed which includes a shower stall at a cost of \$10,156.17.

Brian made a motion to approve Jerry Ferguson's estimate "as is". Sheila seconded. Vote was unanimous. Motion carried.

Pondered nomination of Doug Mason to Recycling Commission. No vote taken.

Reviewed Veteran's Affairs cost for FY12. Unclear on amount. Tom suggested to call Leo or Linda – may have to reduce line item. Need clarification.

Read letter from Jan Ameen regarding proposal for landfill monitoring and estimated cost of \$14,300.00.

Acknowledged Employee Review for Tom Flynn. Discussed. Tom to follow up with Mike Smith.

Waiting for candidate for nomination of Inspector of Animals.

Discussed Town Coordinator training and hourly rate for Jenna. Sheila made a motion to increase hours for Town Coordinator from 32 to 35 hours. Brian seconded. Vote was unanimous. Motion carried.

10:28 p.m. Brian made a motion to adjourn. Sheila seconded. The vote was unanimous. Motion carried.

Respectfully Submitted,
Kara Leistyna
Temporary Town Coordinator