

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
SAWYER HALL
December 5, 2011

Called to order at 7:04 p.m. by Tom Lively with Sheila Litchfield and Brian DeVriese present. Also present, Town Coordinator, Kara Leistyna

Agenda was reviewed – Added to Other Business: Sadoga Bridge Repair

Reviewed Minutes: Brian moved to accept minutes of 11/29/11 Select Board meeting as amended. Tom seconded. Vote was unanimous and motion carried.

7:12 p.m. Tracey Baronas entered meeting.

Reimbursement Policy: Board of Selectmen reviewed Tracey's draft of reimbursement policy based on auditor's recommendations. Board made suggestions and Tracey will make changes and forward to Board for approval. Once approved, all employees/committees/boards will be notified.

7:20 p.m. Bill Lattrell entered meeting.

7:30 p.m. Tracey Baronas left meeting.

Conservation Commission: Discussed low membership of ConCom and pending matters. Due to lack of quorum and need to do business, Tom and Brian offered to join ConCom on a temporary basis. Also discussed how to attract members and meeting dates.

Brian moved to appoint Brian DeVriese and Tom Lively to Conservation Commission. Sheila seconded. Vote was unanimous and motion carried. Both were sworn in by Town Clerk.

8:00 p.m. Dennis and Dawn Peters and Bill Lattrell left meeting and Finance Committee (Don Freeman, Jan Carr, Ned Wolf, Dave Gott and Jeff Simmons) entered meeting.

Budget Planning: Don Freeman offered overview of FinCom's goals for budget process. BOS and FinCom jointly reviewed draft of budget calendar. Town Coordinator recorded changes and will forward a revised copy to all. Together, the two groups deliberated and delegated which resulted in a mutually agreeable arrangement for working on FY13 budget. Joint meetings will commence at 7:30 p.m., weekly, dedicated to budget issues.

Dave Gott shared that he will not seek re-election for his seat on Finance Committee.

9:28 p.m. Finance Committee left meeting.

Mail/ Email:

1. Board re-read Regional Dog Officer and Kennel Agreement. Pro-rated fee for first year is \$100; subsequent years would total \$700. Board felt program still a good value. Vote taken at previous meeting.
2. DEP letter stating that the MA DEP no longer requires annual solid waste facility reports for small transfer stations (49 tons or less). All other permit and regulatory requirements remain in effect.
3. FCSWMD Proposed FY13 Budget for Board's review. They will meet in January to adopt final budget.

4. Mark Reich's email response to Town Coordinator's questions. Board pondered ways to get answers to some questions without contacting Town Counsel. Town Coordinator will find out if Kopelman & Paige memos can be accessed on-line.
5. FCCIP Monthly Report
6. Doug Mason emailed regarding Wind By-Laws. A letter will be mailed from FRCOG regarding District Local Technical Assistance funding. Planning Board would like technical assistance under this program to work on wind energy by laws. Town Coordinator will add Doug to 12/19 agenda to offer update on Wind issues.
7. Nurse's report.
8. Ornament sent by Helen Mackie.
9. Mike emailed to inform Board about accident that occurred in Heath. State Police investigating.
10. Ceiling needs repair at Community Hall. Jerry Ferguson has offered an estimate. He already has staging set up and can repair the ceiling using tiles from above balcony.
On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously to approve Jerry Ferguson's bid for the repair of ceiling at Community Hall, not to exceed \$1,000. Funds to be paid from Community Hall Maintenance & Utilities.

Other Business:

Sadoga Bridge has been closed since May per order of Mass DOT. Mike Smith has been in communication with Mass DOT as well as Paul Geurtin, and engineer from Coler & Colantonio, Inc. in an effort to find the most cost effective way to make needed repairs. The quote for repair was close to \$225,000.00. A pre-fabricated, temporary bridge would cost roughly \$70,000. The Board has asked Town Coordinator to contact State Representatives Gail Carridi, Paul Mark and Senator Ben Downing to find out if funding is available for repairs.

Discussed Select Board meeting dates going forward. Board will meet every Tuesday starting in January, 2012 at 7 p.m. Will set date for All Board's Meeting sometime in March or April.

On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously to approve the 2012 Retail Liquor License Renewal Application for Peter's Store.

Warrants signed. Also signed: ABCC Renewal Application and Retail Package Goods Store License for Peter's Store, DEP Sustainability Grant paperwork; Elder Affairs Grant Application

Sheila moved to adjourn at 10.40 p.m. Brian seconded. Vote was unanimous.

Next meeting is scheduled for December 19, 2011 at 7 p.m.

Respectfully Submitted,
Kara Leistyna, Town Coordinator