

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
SAWYER HALL
November 29, 2011

Called to order at 7:02 p.m. by Tom Lively with Sheila Litchfield and Brian DeVriese present. Also present, Town Coordinator, Kara Leistyna.

Agenda was reviewed: No changes.

Budget Planning: Select Board reviewed and discussed draft of timeline for budget planning. Proposed changes were made and will be forwarded to Finance Committee for review. BOS/FinCom will meet at next meeting of Select Board on 12/5/11 to finalize. Tom suggested that a deadline for submitting ATM/STM warrant items should be stated to ensure schedule is met.

Reviewed Minutes: Brian moved to accept minutes of 11/21/11 Select Board meeting as amended. Sheila seconded. Vote was unanimous and motion carried.

Other Business:

Regional Dog Officer and Kennel Program: Board reviewed Memorandum of Agreement (MOA) together and agreed that for the fee it was a good option for Heath.

On a motion by Brian DeVriese, and seconded by Sheila Litchfield, the Board voted unanimously to opt into the Regional Dog Officer and Kennel Program and sign MOA.

Warrants signed. Letters signed.

On a motion by Brian DeVriese, and seconded by Sheila Litchfield, the Board voted unanimously to allow Town Coordinator to be authorized signer on credit application for Big Y Foods, Inc. and to be the monitor of payment cycle/ statements.

9:16 p.m. Sheila left the meeting.

Jerry Ferguson submitted a partial invoice for electrical work at Community Hall.

On a motion by Brian DeVriese, and seconded by Tom Lively, the Board voted unanimously to authorize partial payment to Jerry Ferguson in the amount of \$6,000.00 for electrical work completed so far at Community Hall.

Brian moved to adjourn at 9:20 p.m. Tom seconded. Vote was unanimous.

Next meeting is scheduled for December 5, 2011 at 7:00 p.m.

Respectfully Submitted,
Kara Leistyna, Town Coordinator