

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Community Hall
November 27, 2012

Called to order at 7:00 p.m. by Sheila Litchfield, with Tom Lively, Brian DeVriese and Kara Leistyna, Town Coordinator present. Also present: Charlene Reynolds, Post Office Manager; Don Freeman, Finance Committee Chair; Phil Keenan, Hawley Select Board and Vaughn Tower, Charlemont Select Board.

Performance Review: Charlene Reynolds, Post Office Manager.

7:21 p.m. Charlene Reynolds left meeting.

Reviewed Agenda: Performance review will be at 7 p.m. and Don Freeman would like to be added to discuss Budget Memo, FY14.

Reviewed Minutes: *On a motion by Brian DeVriese and seconded by Tom Lively, the Board voted unanimously to approve the minutes of Select Board meeting as amended.*

Budget Memo: Don Freeman, Chair of Finance Committee, shared Finance Committee's suggested edits to the Budget Memo, and questions about the Calendar for FY14 with Select Board. Agreed to further discussion on capital improvements. Kara will make adjustments to memo and send everyone a copy with applicable budget worksheet and budget calendar.

7:25 p.m. Don Freeman left meeting and Ted White and Virginia Gabert from Hawley entered.

3 Town Landfill Meeting, 7:30 p.m. – 8:05 p.m.: Sheila opened meeting. Began by reviewing the post closure maintenance requirements of Mass. Dept. of Environment Protection (DEP). Requirements may decrease over time once clean sampling results are reported. Sampling will include water wells; drinking water and nearby brook. The three towns have been in process of hiring an environmental firm to conduct sampling. Requests for permit modification have been submitted to Dan Hall at DEP. Dan is working on a response that will then be sent to the three towns. The current proposal from Coler & Colantonio, will cost each town \$2,567. Future sampling should be less. Discussed costs and annual requirements as well as progress on reduction of sampling over the years. Read through deed and noted restrictions for use of land. Each town has now approved the proposal for sampling in 2012. Kara will send each town a copy of deed and copy of signed proposal. She will also send word to Coler & Colantonio and schedule the sampling.

8:15 p.m. Landfill Meeting adjourned and Ted White, Virginia Gabert, Vaughn Tower and Phil Keenan left meeting.

Mail/ Email:

- Town Coordinator Report
- Email from Andrea Woods regarding Highway Garage Doors. Kara updated Board on steps taken to revise bids.
- Email from David Giannotti regarding Conflict of Interest on-line program. Hilma should send a notice to employees that they must take training every other year and remind everyone to comply.
- Dept. of Labor Fatal Injuries at Work 2011 Update

- Email from Bill Lattrell regarding National Grid Pesticide Spraying. Kara will call National Grid to update information to include Sessions' property on Bray Rd. Perhaps they will attend a Board Meeting (Nat'l Grid).

Status Update on Ongoing Action Items: Reviewed list and made updates.

Other Business:

- **Dog Complaint/ letter:** Reviewed draft and made revisions. Kara will find out answers to some of the questions posed including whether a warrant is needed to confiscate unlicensed animals and how do dogs get vaccinated if confined?
- **Sawyer Hall Floor:** Discussed project and possibly temporary office space. Kara will meet with Josh to discuss details and schedule. Discussed March as better timeframe.
- **A student called seeking volunteer work for her class at school:** Board suggested Transfer Station as an option where she could put in some hours. Kara will ask Mike Smith and call Recycling Committee.

Items Signed:

Weekly warrants. Agreement with Roselli, Clark and Assoc., Mike Smith's Fire Chief Assessment form (11/20 meeting); and EMPG Grant

Brian moved to adjourn at 9:26 p.m. Tom seconded. Vote was unanimous.

Next meeting scheduled for December 4, 2012 at 7:00 p.m.

Respectfully Submitted,
Kara Leistyna, Town Coordinator