

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Community Hall
November 19, 2013

Called to order at 7:03 p.m. by Sheila Litchfield with Brian DeVriese and Kara Leistyna, Town Coordinator present.

Reviewed Agenda: No changes.

Reviewed Minutes: *On a motion by Brian DeVriese and seconded by Sheila Litchfield, the minutes of the 11/12/13 Select Board meeting were approved unanimously as amended.*

Mail/Email:

1. Estimate from Russ Donelson for post office counter. Kara will extend deadline and send out more requests for bids.
2. Email from Alice Wozniak, Assessor regarding tax rate setting schedule.
3. Memo from Tracey regarding Snow and Ice Accounts. ***On a motion by Brian DeVriese, and seconded by Sheila Litchfield, the Select Board voted unanimously to overspend snow and ice accounts as necessary in FY14.***
4. Email from Paul Mark. Kara has scheduled his office hours on Dec. 10 from 2-4pm. Kara will respond regarding his question about bridge repairs and let him know that Sheila recently met with representatives of the Bridget Project Development Unit (DOT) as they did field evaluations of bridges in Heath. They informed her that the bridge on 8A over the Mill Brook (Dell) will be completely replaced, abutments included, by the state at their cost. This will necessitate closure of the road for 1-2 weeks during replacement. According to the Project Manager, Michael Bastoni, the Dell bridge is in the first group on bridge replacements and will certainly be done, assuming state budget stays on course. Target date for work is reported to be 2015 in the summer to eliminate need to reroute school busses. Sheila also shared that the West Branch Brook Bridge will also be repaired by the State but slated for 2018.
5. Email from Phoebe Walker regarding Lyme Disease program and CIC grant support request. Select Board has signed other support letters for other proposals and does not wish to support this particular project. Sheila shared that ticks are no longer tested by the Mass. Dept. of Public Health (MDPH). Testing is not perfect and often results in false negatives, according to the MDPH.
6. Email from Mike Smith regarding Ethics and Staffing. Mike will meet with Select Board on Dec. 3rd at 7:30 p.m.
7. Email from Andrea Woods regarding Elevator Contract. No action.
8. Email from Michael Buoniconti to Mr. Coler and Mr. Sears regarding data for Mohawk Long Range Planning Committee
9. Final invoice from Justin Lively for Sawyer Hall repairs. ***On a motion by Brian DeVriese, and seconded by Sheila Litchfield, the Board voted unanimously to authorize payment of invoice for the repairs to Sawyer Hall in the amount of \$1,018.***
10. Notice of meeting regarding Western Mass Historical Commission Coalition.
11. Email confirmation from Charlemont Select Board regarding Landfill proposal. Kara will await Hawley's approval and proceed in scheduling the sampling and repairs/well development.
12. Wired West update

Other Separate Documents:

1. Town Coordinator report
2. Accountant Position Review paperwork

Other Business:

- ❖ Follow Up - Safety in Sawyer Hall: Mo Grossman visited Town Hall to test his product My Guardian Angel, emergency response system. He had trouble hooking the product up to the telephone line. He will revisit at a later date.
- ❖ Landfill Update/Status re: mowing, sampling, etc.: Mowing bills sent to Hawley and Charlemont.
- ❖ HRA Community Block Grant/Community Development Strategy: Sent surveys from public input to MJ Adams. MJ will work with Kara on updating the Community Development Strategy based on input. Another public hearing will be scheduled.
- ❖ Review of Town Accountant Position: Because Sheila was not here last week, this review was discussed again. It was mentioned that the job is rated, not the employee. To be further discussed on 12/10/13 at accountant performance evaluation.

SIGNED:

1. Warrants
2. CHA Proposal for Landfill Sampling, well development and repair. On a motion by Brian DeVriese, and seconded by Sheila Litchfield, the Board voted unanimously to approve contract with CHA for Tri-Town Landfill annual sampling of groundwater, surface and drinking water as well as well development (flushing) and well repair. Kara will notify Charlemont and Hawley.
3. Request for Vacation time

On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously to adjourn at 8:10 p.m.

Next meeting scheduled for December 3, 2013 at 7:00 p.m.

Respectfully submitted,

Kara Leistyna, Town Coordinator