

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Community Hall
November 13, 2012

Called to order at 7:13 p.m. by Sheila Litchfield, with Tom Lively, Brian DeVriese and Kara Leistyna, Town Coordinator present. Also present: Gary Singley, E911 Coordinator and Kathy Inman

Reviewed Agenda: Add Karen Brooks, Becky Allen (Board of Health) and to Ongoing Business add Landfill; State Auction (generator) and FCCIP Quarterly Meeting, Thursday.

7:10 p.m. Mike Smith, Highway Supt., entered meeting.

E911 Coordinator/Gary Singley: Gary would like to resign as E911 Coordinator. He presented the complications and time involved with the job. The Board offered some solutions including an electronic file of the street list; perhaps notifying residents of their assigned numbers; and to research other Towns and their method. Gary will make a list of problem areas; propose renumbering of some streets and come back for a future meeting. He agreed to stay on as E911 Coordinator.

7:35 p.m. Gary Singley and Kathy Inman left meeting and Doug Mason entered.

Mail/ Email:

- Town Coordinator Report 11/13/12
- Email from Bill Hoyerman regarding fee for attending meeting. Discussed need for meeting. If Dan Hall can attend, the Board feels Bill doesn't have to be present. Kara will call.
- Email from Alcoholic Beverages Control Comm. (ABCC) regarding renewal of annual retail licenses. No action.
- Email from Accountant regarding snow and ice vote. ***On a motion by Brian DeVriese and seconded by Tom Lively, the Board voted unanimously to allow overspending all winter accounts as needed in FY13.***
- Email regarding MTRSD Excess and Deficiency. No action.
- Letter from Dept. of Public Utilities. No action.
- Announcement of Financial Management essentials for Select Boards (FRCOG)
- FCCIP Meeting Minutes 7/25/12. Kara forwarded to Finance Committee.
- Post Office 2011 Misc. Income. No action.
- Response from Mark Reich regarding Auditor: Kara will send his suggested Standard Goods and Services Contract to Roselli, Clark & Assoc. and ask that they incorporate the language into their contract.
- Response from Mark Reich regarding 8A Bridge: The Board feels that corrective action needs to happen. Mike will talk to Mass DOT about lights/cost/provisions. ***On a motion by Brian DeVriese and seconded by Tom Lively, the Board voted unanimously to The Board voted to modify the 8A/ Jacksonville St. over Mill Brook (H14001 0FA MUN NBI) bridge to be one-lane with Jersey Barriers and traffic signal. This temporary corrective action should direct traffic away from the west bridge rail that is loose as advised by Mass. DOT District Bridge Inspection Engineer, Jean Marauszwski on 10/26/12.***
- Email from Dave Howland, recap of War Memorial Comm. meeting. ***On a motion by Brian DeVriese and seconded by Tom Lively, the Board voted unanimously to approve membership to five.***

7:55 p.m. Jeff Simmons entered meeting.

Recycling Committee: Jeff Simmons, Chair, would like some direction from the Select Board on goal for this committee and how to move forward. The committee met once (Jeff, Doug Mason and Tom Flynn) and came up with a bullet list that included decrease trash and increase recycling materials; enforcement of stickers; volunteers to help sort or unload; education on recycling (perhaps using some escrow funds to support this effort). They would also like a deck built for an aluminum dumpster and a free-cycle building. Discussed options for revenue. Jeff will inquire with the Solid Waste District on possible grants for a paper compactor. The Recycling Comm. will meet again. The Board suggested they include Mike Smith in the meeting. Jeff requested the Board appoint Karen Brooks and would like the Committee to be comprised of five members.

On a motion by Brian DeVriese and seconded by Tom Lively, the Board voted unanimously to appoint Karen Brooks to the Recycling Committee and to approve the Committee to include five members.

8:28 Karen Brooks entered meeting.

Generator: Discussed Jeff's offer to attend public auction 11/15 to bid on generator for Heath School. Kara will prepare a letter authorizing Jeff to bid on behalf of the Town of Heath and fax it to him. If the auction proves unsuccessful, the Board feels they should appropriate money for next year to purchase a generator.

On a motion by Brian DeVriese and seconded by Tom Lively, the Board voted unanimously to authorize Jeffrey Simmons to bid on behalf of Town of Heath up to a maximum amount of \$1,000 to purchase a generator.

8:50 p.m. Jeff Simmons and Doug Mason left meeting.

9:15 p.m. Rebecca Allen entered meeting.

Board of Health: Met regarding Community Innovation Challenge (CIC) grant letter of support (revised by Phoebe Walker of FRCOG). Karen and Rebecca also presented some problems they are encountering with the Inspection Program. The Board recommended they draft a letter outlining specific issues they've had and forward to the Board prior to sending to the Inspection Program. The Select Board confirmed that the Building Inspector has historically been the chief enforcement of zoning issues.

9:50 p.m. Karen and Rebecca left the meeting.

Status Update on Ongoing Action Items: Reviewed list and made updates/deletions of completed tasks.

Items Signed:

- Weekly warrants were signed
- CIC Grant Local Letter of Support
- Reimbursement Request

Brian moved to adjourn at 10:55 p.m. Tom seconded. Vote was unanimous.

Next meeting scheduled for November 20, 2012 at 7:00 p.m.

Respectfully Submitted,
Kara Leistyna, Town Coordinator