

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Community Hall
October 15, 2013

Called to order at 7:55 p.m. by Sheila Litchfield, with Brian DeVriese, Bill Lattrell and Kara Leistyna, Town Coordinator present.

Reviewed Agenda: No changes.

Reviewed Minutes: *On a motion by Brian DeVriese and seconded by Bill Lattrell, the minutes of the 10/1/13 Select Board meeting were approved unanimously as written.*

Mail/Email:

1. Pantermehl Land Clearing, Inc. bid for mowing landfill. *On a motion by Brian DeVriese and seconded by Bill Lattrell, the Board voted unanimously to award landfill mowing job to Pantermehl Land Clearing in the amount of \$1,400.00.* Kara will place red markers near wells in mowing area.
2. Preliminary sketch for post office improvements. Kara will ask Tim to seek bids for work. Money will come from Sawyer Hall Upgrades and work needed as soon as possible.
3. General Fund Revenue Report – includes Sept. receipts 9/30/13
4. Other Funds Revenue Report 9/30/13
5. MTRSD Invitation to participate in the preparation of FY15 budget proposal. Discussed elementary school maintenance and how there are critical building repairs needed. Brain read report and mentioned how maintenance has been deferred in an effort to keep assessments low. However, in the long run, this can be costlier. Discussed letter from Supt. and Select Board members will try to attend the Heath School tour on Dec. 16 at 4 p.m.
6. Cabot Risk Strategies Police and Fire Accident Renewal Policy (56 page policy on flash drive)
7. Correspondence from Al Canali with Christine Hatch, MBI
8. Email from Mike Smith regarding surplus equipment. On a motion by Brian DeVriese and seconded by Bill Lattrell, the Board voted unanimously to authorize Mike Smith to dispose of surplus equipment via public auction/Govdeals.com. As reported by accountant, all proceeds are considered general revenue and processed through free cash prior to use.
9. Correspondence with Bill Hoyerman regarding landfill and wells. Brian suggested a name of a person in Colrain who could develop the wells. Kara will inquire with Bill Hoyerman about sampling. Discussed budget for landfill.
10. Email from REAC regarding solar host town
11. Nurse monthly report (Sept.). Sheila shared that Rowe has agreed to allow Heath to store shingle vaccines in their freezer for use by Heath residents.
12. Reports from Franklin County Inspection Program
13. Email response from Ken Elstein, HCOG Electricity Aggregate Program

Other Separate Documents:

- Town Coordinator Report: Kara will ask Karen Brooks what she needs regarding the Septic Loan history. Kara will get copies of any paperwork Karen has.

Other Business:

- ❖ Recognition of Heath's Oldest Resident: Dot Sessions is Heath's oldest resident. She will be honored on 11/3. Board discussed options for acknowledging this milestone including a basket of Heath products (cheese, maple syrup, etc.) or a party, a proclamation certificate or card signed by all.

- ❖ Brian shared that he is working on RFP for Safety Complex feasibility study. Discussed costs and options new vs. renovation of existing property. Sheila remarked that the Building Facilities Comm. needs to do same.

TO SIGN:

1. Warrants
2. Vacation Request
3. Request for Reimbursement
4. Post Office Box 35 Annual Verification
5. Franklin County Regional Shelter Plan – Addendum to the Western MA Intergovernmental Emergency Mutual Aid Agreement

On a motion by Brian DeVriese and seconded by Bill Lattrell, the Board voted unanimously to adjourn at 9:10 p.m.

Next meeting scheduled for October 22, 2013 at 7:00 p.m.

Respectfully submitted,

Kara Leistyna, Town Coordinator