

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Sawyer Hall
September 26, 2011

Called to order at 7:03 p.m. by Tom Lively with Sheila Litchfield present. Also present Town Coordinator Kara Leistyna and Town Clerk, Hilma Sumner.

Reviewed Agenda. Added Hilma Sumner, Dog Incident Report

Hilma reported that on Friday last, Bob Tanner mentioned a dog biting incident in Mohawk Estates. A dog bit a child and Bob. The dog was taken into custody for 10 days. A check was submitted for fees less \$25. Dog has been released and owner ordered to remove it from Town. Hilma concerned that protocol may not have been followed. Sheila will follow-up with Dog Officer.

7:12 p.m. Hilma Sumner left meeting.

Reviewed Minutes of April 5, 2011 meeting.

On a motion by Sheila Litchfield, and seconded by Tom Lively, the Board voted unanimously to approve Select Board Meeting Minutes of April 5, 2011 as amended.

Reviewed Minutes of September 12, 2011 meeting.

On a motion by Sheila Litchfield, and seconded by Tom Lively, the Board voted unanimously to approve Select Board Meeting Minutes of September 12, 2011 as amended.

Reviewed Minutes of September 21, 2011 meeting.

On a motion by Sheila Litchfield, and seconded by Tom Lively, the Board voted unanimously to approve Select Board Meeting Minutes of September 21, 2011 as amended.

7:50 p.m. Finance Committee members, Don Freeman (Chair), Jan Carr, Jeff Simmons, Dave Gott and Ned Wolf entered meeting as well as Kristi Nartowicz, Treasurer.

Emergency Borrowing: Kristi presented bills from Storm Irene. Select Board reviewed bills. Emergency Borrowing procedures were discussed. Kristi confirmed that the borrowing would be short-term, interest only for up to two years. Anything over \$499,000 will require financial advisor and bonding (\$1,000 for Bond Council; fee –based service is \$150/hour or \$500 per issue (note). DOR needs a clear estimated number soon. Currently, the estimate is \$578,848. Kristi can borrow with a Revenue Anticipation Note or Stabilization for the interim. So far, \$45,000 has been paid. Tom suggests we wait to pay other storm-related invoices (at least 30 days) until Town receives borrowed funds. Discussed Authorization to Borrow and amount for Special Town Meeting. Treasurer confirms that a Town vote is not needed for emergency borrowing. At the October 3rd Special Town Meeting the Select Board will notify Townspeople of need to borrow.

8:19 p.m. Kristi Nartowicz left meeting.

Finance Committee:

Discussed Article 8 on Special Town Meeting Warrant. Finance Committee will leave it ‘under review’ since it will most likely be passed over due to need for a larger amount of borrowing. Discussed road conditions and work to be done and anticipation of winter.

8:24 p.m. Finance Committee left meeting.

Mail/ Email:

1. Resignation from Becky Allen (Substitute PO Employee)
2. IMAT Response from Mike Smith (Sheila will add comments)

3. Town Nurse request for use of “Hands Across Heath” funds.
4. Verizon Bill (for information only)
5. Mass DOT submissions for State Aid
6. FEMA News Release
7. MMA Statewide 6th Grade Essay Contest (will forward to Heath Elementary)
8. Legislative Breakfast Meeting Oct. 7 Sunderland (Tom will attend)
9. Correspondence from Heath Nurse regarding Medicare reimbursement application and fee
10. Notice of Casualty Loss to Building: (for information only)
11. E-mail response from Ann Pacino regarding MTRS Roof Repair

On a motion by Sheila Litchfield, and seconded by Tom Lively, the Board voted unanimously to sign letter to Amanda Lewis, Recreational Trails Program Coordinator regarding application submitted by David Gott for publicly accessible trails in Town of Heath.

On a motion by Sheila Litchfield, and seconded by Tom Lively, the Board voted unanimously to accept with regret Becky Allen’s resignation from Substitute Post Office employee.

On a motion by Sheila Litchfield, and seconded by Tom Lively, the Board voted unanimously to accept Eileen Tougas’ declination for July 25, 2011 appointment to Assistant Tax Collector.

On a motion by Sheila Litchfield, and seconded by Tom Lively, the Board voted unanimously to appoint Kara Leistyna to the Cultural Council, effective immediately.

Discussed report of illegal dumping on Hosmer Road. Town Coordinator will contact Chief of Police to ask that she visit residents who reported incident to get more information.

Discussed Town Nurse’s request for Hands Across Heath funds. Town Coordinator to follow-up with Accountant about process to access these funds.

Board reviewed Town Coordinator Report.

Kara Leistyna, Town Coordinator 90-day Performance Review was conducted.

Transfer Station Replacement Stickers: Current policy offers a replacement sticker at the cost of \$75. The Town is not responsible for lost, stolen or misplaced stickers. The Board will consider unusual circumstances when a resident brings a request forward. The burden of proof lies with the resident, e.g. written police report, receipt for towing, etc. for special dispensation. Town Coordinator will contact resident who has made a request for a replacement sticker and reiterate Town’s policy. Town Coordinator will update policy and present to Board for review.

Warrants were signed.

Next meeting is scheduled for October 3, 2011, at Special Town Meeting.

On a motion by Sheila Litchfield, and seconded by Tom Lively, the Board voted unanimously to adjourn at 10:10 p.m.

Respectfully Submitted,
Kara Leistyna
Town Coordinator