

**MEETING MINUTES**  
Town of Heath  
**BOARD OF SELECTMEN**  
Sawyer Hall  
August 24, 2011

Called to order at 8:30 a.m. by Tom Lively with Brian DeVriese and Sheila Litchfield present. Also present Bill Lattrell, Town Clerk, Hilma Sumner and Town Coordinator, Kara Leistyna.

Brian motioned to create the position of Assistant to Conservation Commission. Sheila seconded. The vote was unanimous. Motion carried.

Tom motioned to designate Assistant to Conservation Commission as a Special Municipal Employee. Sheila seconded. The vote was unanimous. Motion carried.

Other Business:

Discussed MTRSD Roof Repair Project and whether to vote for debt exclusion. Hilma offered for discussion at next BOS meeting that a STM vote is required as well as a ballot election. If the Board votes for Debt Exclusion, a written notice must be sent to Town Clerk with exact wording for ballot. Deadlines were discussed.

Signed warrants as well as Exec. Office of Public Safety and Security Fed. OMB Circular A-133 Audit Reporting form.

8:43 a.m. Brian made a motion to adjourn. Sheila seconded. The vote was unanimous. Motion carried.

Respectfully Submitted,  
Kara Leistyna  
Town Coordinator