

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
SAWYER HALL
June 28, 2012

Called to order at 7:04 p.m. by Sheila Litchfield, with Brian DeVriese, Tom Lively, Kara Leistyna, Town Coordinator and Heath residents, Tom Flynn, Margie Flynn and Sandy Kinsman present.

Reviewed Agenda: Added to Other Business: Hosmer Road Work Discussion

Reviewed Minutes:

Brian moved to approve minutes of 6/21/12 Select Board meeting as amended. Tom seconded. Vote was unanimous and motion carried.

7:12 p.m. Calvin Carr and Steve Ryack entered meeting.

Hosmer Road Work

Five residents came to express their concern with recent work on Hosmer Road. They are concerned that the road is opening up to through traffic and feel this poses an increased threat to the neighborhood. They have had incidents with traffic in and out of the area dumping trash and vandalizing. In addition, they questioned when the road washes out in the spring, will the taxpayers incur the expense of repairing the washout? They asked if no one is living there, why take on expense of maintaining that section of the road? Kara shared an email from Mike Smith explaining that FEMA is assisting to repair the road. Because the road was damaged in areas after Storm Irene, FEMA is allowing funds to cover the materials and labor for repairs. FEMA reimburses 75% of expenses to the Town; MEMA reimburses around 12.5%. The road is a Town-owned road and therefore accessible to the public. The Select Board reviewed the questions/concerns posed. There is no policy regarding notifying residents of roadwork. If residents want the road closed, there is a process the Planning Board would need to follow to remove roads from the road list. Regarding concerns about vandalism, citizens are encouraged to be watchful and inform the police of each incident. The Town is responsible for maintaining all Town roads. Heath would like to take advantage of FEMA's financial assistance and Hosmer Road was specifically listed as one that needed repairs. The Select Board will contact Highway Supt. for an update on status of work and the extent of work remaining and when work will be complete.

7:33 p.m. Finance Committee Chair, Don Freeman entered as well as Ned Wolf and Gloria Fisher. Residents left the meeting with Cal Carr remaining.

Planning Board Update on Mohawk Estates Trailer/Density Bylaw:

Cal Carr shared that Val Kaempfer and Eileen Tougas will meet with the Planning Board to layout their position on the Trailer/Density Bylaw. Planning Board's understanding is if a trailer was removed, it cannot be replaced if there is more than one on a lot. They agreed that the Building Inspector enforces the Town Bylaws. Cal will research matter and relay information to Kara to share with the Select Board.

7:40 p.m. Cal Carr left meeting.

FY12 Transfers and Other Discussion with Finance Committee: The Select Board reviewed Accountant's transfer requests. Brian moved to approve transfers as submitted for FY12. Vote was unanimous and motion approved.

Mail/ Email:

- Town Coordinator Report
- Inspection Field Report from MA DOT regarding Bridge Inspection ST 8A – Jacksonville St./ W. Branch Brook
- Email from Regional Dog Kennel program requesting name and contact info. of person responsible for decision making on vet care of dogs in custody. Board decided to authorize Bob Tanner, Dog officer to be contact person. If called, Bob will contact a Select Board member, or Town Coordinator and then reports back to Regional Kennel Director with response.
- Letter from Franklin Regional Transit Authority requesting a name FRTA Advisory Board Member for FY13. Kara will respond and give them Tom Lively's name.
- Resignation letter from Dianne Grinnell from Fred Wells Trust Board. The Board voted with regret, to accept Dianne's letter of resignation.
- Kopelman & Paige Memorandum regarding Wired West Bylaws and Agreement Summary (6.22.12). Kara will forward to Al Canali and Art Schwenger.

Other Business:

Skilled Laborer/Truck Driver/Operator Salary: Select Board and Finance Committee discussed the matter. A computation of salary increase to bring two employees to average rate of \$17.59/hour totals \$4,513.60.

Brian moved to approve adjustment to salary as presented for two positions of Skilled Laborer/Truck Driver/Operator pending Special Town Meeting approval with the intent to reimburse reserve fund once free cash is certified. Tom seconded. Motion carried by two-thirds vote.

FY 13 Appointments: Brian moved to make the following appointments for FY13. Tom seconded. Vote was unanimous and motion approved.

Chairman, Select Board	Sheila Litchfield
Secretary, Select Board	Thomas Lively
Town Coordinator	Kara Leistyna
Office Assistant	Eileen Tougas
Tax Collector	Elizabeth Nichols
Americans w/Disabilities Rep.	Jane deLeeuw
Animal Inspector	Robert Tanner
Custodian	Brian Drummey
Carl H. Nilman Scholarship Rep.	Jonathan Diamond
Chief of Police	Margo Newton
Emergency Management Director	Timothy Lively
E 911 Coordinator	Gary Singley
Emergency Management Director Alternate	Jeff Simmons
FRCOG Representative	Thomas Lively
FRCOG Alternate Planning Board Rep.	Brian DeVriese
Three-Town Landfill Committee Rep.	Sheila Litchfield
FCCIP Representative	Brian DeVriese
Fire Chief	Michael Smith
Forest Fire Warden	Michael Smith
Franklin Regional Transit Authority Representative	Thomas Lively
Franklin County Solid Waste Mgmt Dist. Rep	Kara Leistyna
Highway Superintendent**	Michael Smith
Highway Department Liaison	Thomas Lively
Inspector of Buildings	James Hawkins
Inspector, Electrical	Tom MacDonald
Inspector, Plumbing & Gas	Andrew K. French
Licensing Board	Sheila Litchfield
Local Emergency Planning Committee Rep.	Sheila Litchfield
LEPC consists of: Fire Chief-Mike Smith, Police Chief-Margo Newton	
Highway Supt.-Mike Smith, Select Board Member-Sheila Litchfield,	
Emergency Mgmt Director-Timothy Lively, and	

Alternate EMD-Jeff Simmons

Police Officers
Post Office Manager
Assistant Post Office Manager
Election Workers

Chris Lannon, Lee Lively, Chris Mattson
Charlene Reynolds
Margo Newton
Alli Thane-Stetson
Valerie Kaempfer
Eileen Tougas
Don Dekker
Jane DeLeeuw
Jenna Day

Senior Center Coordinator
Tax Title Attorney
Town Counsel
Town Nurse
Veterans' Agent
Veterans' Graves Officer
Veterans' Representative
Fred G. Wells Trustee

Eileen Tougas
Patrick Costello, Esq.
Kopelman & Paige P.C.
Claire Rabbitt
Leo Parent, Jr./Mark Fitzpatrick
Dennis Peters
Dennis Peters
John Tierney

Committees/Commissions:

Agricultural Commission

David Freeman
Leighton McCutchen
Tim Lively
John Clark
Calvin Carr
Thomas Flynn

Cemetery Commission

Claire Rabbitt
Andrew Drexler
Jerry Gilbert

Conservation Commission

Dennis Peters
Brian DeVriese
Ellen Jenkins
Kara Leistyna
Buck (Bernard) Denouden

Council on Aging

Valerie Kaempfer
Alli Thane-Stetson
Dorothy Sessions
Teresa Peters
Jane deLeeuw

Cultural Council (3 year)

Lorena Loubsky-Lonergan (non-voting) (2015)

Historical Commission

Margaret Freeman
Margaret Howland
Carol-Anne Eldridge
Nina Marshall
Bill Lattrell
Christine Luis-Schultz

Parks and Recreation Committee

Bob Bourke
Andy Royer
Kate Bailey

Renewable Energy Advisory Committee: Jan Carr, Andy Drexler, Bill Gran,
Rol Hesselbart, Bill Lattrell,
Leighton McCutchen, Heather R. Row,
Peter Row, Steve Ryack, Rebecca Sampson,
Bob Schultz

Recycling Committee: Doug Mason
Jeff Simmons
Tommy Flynn

Board of Health (3 year) John Doherty, June 30, 2015
Jenna Day, June 30, 2015
Rebecca Allen, June 30, 2015

Zoning Board of Appeals (5 year) Dennis Peters, June 30, 2017
Valerie Kaempfer, June 30, 2017

Discussion/Decision Items:

Reimbursement Policy: Select Board reviewed Accountant's proposal for three policies. 1) Reimbursement Policy 2) Heath Electronic Invoice Policy 3) Insufficient Appropriations Policy. Brian made a motion to approve each policy proposal as amended. Tom seconded. Vote was unanimous and motion approved.

Transfer Station Winter Hours: Brian moved to change Winter Hours for Transfer Station to Wed. 9am-1pm and Sat. 8am-4pm starting November 1, 2012 and ending Memorial Day, 2013 for a one year trial period. Tom seconded. Vote was unanimous and motion approved.

Old Business:

Three-Town Landfill: Town Coordinator called Hawley and spoke with Phil Keenan, Chair of Select Board. Hawley would like to set up a Three-Town Landfill meeting and invite Dan Hall. Their goal is to talk with Dan to see if he is amenable to reducing the monitoring needs that would result in reduction of costs for each Town. They feel that now that McCloud property is owned by Charlemont, monitoring needs may be less. Tom dropped by Hawley and will follow-up with Phil Keenan.

Weekly warrants were signed.

Brian moved to adjourn at 10:10 p.m. Tom seconded. Vote was unanimous.

Next meeting scheduled for July 12, 2012 at 7:00 p.m.

Respectfully Submitted,
Kara Leistyna, Town Coordinator