

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Community Hall
June 18, 2013

Called to order at 7:02 p.m. by Sheila Litchfield, with Brian DeVriese, Bill Lattrell and Kara Leistyna, Town Coordinator present.

Reviewed Agenda: Added to Other Business: Frank E. Carpenter Prize

Reviewed Minutes:

On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously to approve Select Board meeting minutes dated 5/21/13 as amended.

On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously to approve Select Board meeting minutes dated 6/4/13 as submitted.

Building Maintenance Coordinator Interviews:

7:45-8:15 p.m. Art Schwenger

8:15-8:38 p.m. William Urban

8:45-9:05 p.m. Timothy Lively

EMPG Grant: Tim reported that the CodeRed fee cannot be paid from the EMPG Grant for this cycle. However, Micro-Cells were purchased as well as a locking metal storage cabinet for the shelter; 5 radios for shelter staff to use during emergency; a first aid kit for 25 people; 12 orange cones for traffic detail and two 30 inch pedestal fans. The 2012 grant has been submitted for \$1,790. CodeRed will be reimbursed by the grant in 2014. Discussed the possibility of cot availability to towns.

9:10 p.m. Tim Lively left meeting.

Select Board discussed interviews. All candidates were extremely qualified and the decision was very difficult. After thoughtful review of all qualifications, the Board voted.

On a motion by Bill Lattrell and seconded by Brian DeVriese, the Board voted unanimously to hire Timothy Lively as Building Maintenance Coordinator effective July 1, 2013 at the rate of \$15.75 per hour for FY14.

Mail/Email:

1. Email from Mike Smith regarding MassDOT/pavement preservation. The Board appreciates Mike's involvement in this process.
2. Mass DOT letter – Projected allotment of \$159,340 will be available upon passage of the Chapter 90 terms bill.
3. Notice of Hampshire County Selectmen's Assoc. meeting Thursday, June 20.
4. Update on Graveyard Guild work. The Board is very impressed with their work!
5. Email correspondence from Bill Hoyerman regarding Landfill Sampling.
6. MassDOT Bridge Inspection Report. Reveiwed.
7. Email from David Thomas regarding meeting with Seaboard Solar. Kara will notify Planning Board and REAC of the meeting in case they would like to attend.
8. Email from Accountant regarding Non-Criminal Disposition income. The Board concurs that this money should go into the BOH revolving account up to the limit allowed by vote at ATM. Discussed modifying the definition of the revolving account specifically using the word "fines." This requires and opinion of Town Counsel.

9. General Fund Revenue Report 6/17/13.
10. Email from Karen Brooks regarding Clerk salary. Kara asked the Board of Health to bring a recommendation to the Select Board.
11. Email from Karen Brooks regarding perc testing. The Board of Selectmen says this is under the jurisdiction of the Board of Health.
12. Emails from Mike Smith regarding urgent drainage problem requiring correction on 8A & Jacobs Road. ***On a motion by Brian DeVriese and seconded by Bill Lattrell, the Board voted unanimously to authorize the repair of the drainage issue at the Tanner's per Mike Smith's estimate and cost of \$3,062.36.***
13. Email to Board of Health from Bill Lattrell regarding Taylor Brook Road (cc'd to the Board of Selectmen). This concern was addressed by the Board of Health and a clean up deadline of 6/1/13 was issued. The matter has been forwarded to the Health Agent.
14. Email from Bill Lattrell regarding a second drainage problem on Hosmer Road. Mike has proposed a solution. He will shoot some grades to determine where the water is shedding and a way to drain the water towards the existing culver approx. 150 feet away. Once an estimate for this work is submitted, the job will be prioritized.
15. Emails from Mike regarding FY14 Mowing Bids – need to award. ***On a motion by Bill Lattrell and seconded by Brian DeVriese, the Board voted unanimously to award the mowing for FY14 to the lowest bidder Tom Romanovicz, Bear River Landscaping.***
16. Email from Anna Vanderspek asking for support of Environment Massachusetts effort against Fracking. Board feels this issue does not directly affect Heath and therefore no action taken.
17. Email from Hilma on behalf of Donna Webber who needs to establish bank account and needs BOS permission. Discussed and unclear what exactly is needed. The Heath Little League cannot use the town's tax id as it is a private entity. Kara will talk with Donna directly to get clarification.
18. Letter from Fred Wells Trust attorney – need to appoint Dianne Grinnell as Trustee. ***On a motion by Brian DeVriese and seconded by Bill Lattrell, the Board voted unanimously to appoint Dianne Grinnell to serve as Trustee for the Fred Wells Trust for FY14.***
19. Estimate for new boiler at Town Hall. ***On a motion by Brian DeVriese and seconded by Bill Lattrell, the Board voted unanimously to award the bid for a new boiler for Sawyer Hall to the lowest bidder, Sandri, for the cost of \$8,218.00.*** Kara will call Sandri to schedule work.
20. Moving Together 2013 – Mass DOT conference notice October 23, 2013 Boston

Town Coordinator Report

Other Business:

- Personnel Policy will be reviewed on July 2.

Signed:

1. Warrants
2. Letters to Legislators
3. Application for account at Arnold's. ***On a motion by Bill Lattrell and seconded by Brian DeVriese, the Board voted unanimously to apply for credit with Arnold's Meat for the preparation of Sr. Meals.***
4. Estimate and contract for Crocker Communications
5. MOU for FCSWMD Hauling Services for FY14. ***On a motion by Brian DeVriese and seconded by Bill Lattrell, the Board voted unanimously to sign the FY14 MOU for Hauling Services.***
6. Reimbursement Request

On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously to adjourn at 10:35 p.m.

Next meeting scheduled for July 2, 2013 at 7:00 p.m.

Respectfully submitted,

Kara Leistyna, Town Coordinator