

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Community Hall
June 4, 2013

Called to order at 7:07 p.m. by Sheila Litchfield, with Brian DeVriese, Bill Lattrell and Kara Leistyna, Town Coordinator present.

Reviewed Agenda: Added to Appointments: Karen Brooks and Cal Carr 7:15 p.m. Medical Marijuana
Added to Other Business: Highway Dept. Issues and FRCOG Highway Services
and Ethics Commission Disclosure for Bill Lattrell

7:15 p.m. Karen Brooks and Calvin Carr arrived.

Medical Marijuana:

Karen distributed a copy of the presentation she attended, "Medical Marijuana Law in Massachusetts, DJ Wilson, MMA. The presenter offered recommendations to towns regarding Mass. Law 105 CMR 725. She discussed local options and responsibilities of towns for Dispensaries, Usage, etc. as it relates to planning for medical marijuana related uses. Karen shared that every town has to adopt a bylaw. Moratoriums cannot be permanent. The Planning Board would have to draft a bylaw and bring it to public hearing and town meeting. Every town is handling it differently. The State Dept. of Public Health has released dispensary guidelines. Discussed planning and possibly bringing this to a Special Town Meeting at the end of the month. Karen suggested that Kay Doyle, Esq. from Kopelman & Paige could offer assistance. Calvin Carr shared that the Planning Board would need time to explore how to establish the bylaw and this would need some time.

Discussed the need for Special Town Meeting for Commercial Wind Moratorium issue. Discussed scheduling and whether Cal hears back from the Atty. General by Friday. In that case, there will be no need for a meeting. Kara will prepare the warrant in case it has to go forward. When the Medical Marijuana issue is addressed, Karen asked that the Board of Health be notified so they can participate in the discussions.

Zoning Bylaws: Discussed possible need for a Special Town Meeting and Public Hearing for moratorium on Industrial-Scale Wind Turbine Installations. Set date at 6/27/13 if needed. If Cal has heard from the Attorney General by Friday and the meeting is not necessary, it will be held in September or October. The borrowing for FY14 on the new truck body (voted at ATM on 5/12/12) needs to be appropriated.

Painting Update: Karen brought forward her concerns that the scraping/painting is not being done correctly/thoroughly. Discussed materials and care of the brushes. Karen wants to be sure they are washing the brushes and they will be returned. Discussed budget and possible need for a lift. Karen shared that she cannot continue the job. The Select Board inspected the work so far. Brian will communicate with the supervisor from the Sheriff's Dept. each morning to ensure the job is done to satisfaction. He will also provide beverages and volunteers will prepare a snack for them.

On a motion by Bill Lattrell and seconded by Brian DeVriese, the Board voted unanimously to appoint Karen Brooks to supervise/oversee the painting project of Sawyer Hall and Community Hall and paid from office assistant account.

7:45 p.m. Karen and Calvin left meeting.

Reviewed Mail/Email and Town Coordinator's Report.

- Planned Building Maintenance Coordinator interviews for 6/18/13.
- Select Board set schedule through the rest of the year. They will meet: 6/18, 7/2, 7/16, 7/30, 8/6, 8/27, 9/10, 9/24, 10/8 (Begin Budget Planning), 10/15, 10/22, 10/29, 11/5, 11/12, 11/19, 12/3, 12/10, 12/17 (No meeting 11/26, 12/24 and 12/31)
- Read Carpenter Prize: There is only \$18 in interest available for the award this year. Discussed options for paying this year's award. Brian generously donated the \$50 for this year. Need to investigate ways to raise the funds going forward.
- MJ Adams from Housing and Redevelopment Authority will be scheduling a meeting in the near future. The information she sent for the meeting will be reviewed by the Board.
- Personnel Policy will be reviewed and approved on 6/18. Appointments for FY14 will be made on 7/2/13.
- ***On a motion by Brian DeVriese and seconded by Bill Lattrell, the Board voted unanimously to approve the Animal Control Officer job description.*** Kara will post opening.

Other Business:

FRCOG Materials Bid: ***On a motion by Brian DeVriese and seconded by Bill Lattrell, the Board voted unanimously to award the following bids for FY14 Highway Materials with exception of liquid calcium:***

1. Bank Run Gravel 6" max to Zoar Stone and Gravel @ 11.50 (Pick Up)
2. Bank Run Gravel 3" max to Zoar Stone and Gravel @ 11.50 (Pick Up)
3. 1 ½" Crushed Gravel Zoar Stone and Gravel @17.25 (Delivered)
4. Bank Run Gravel 6" max to Zoar Stone and Gravel @ 15.00 (Delivered)
5. Bank Run Gravel 3" max to Zoar Stone and Gravel @ 15.00 (Delivered)
6. 1 ½ " Unwashed Gravel Stone to Zoar Stone and Gravel @ 17.00 (Delivered)
7. Road Crack Sealing (Extended Pave or Equal) to Crack Sealing, Inc. @ 11.96/gallon
8. Hot Mix Asphalt Applied-In-Place to Warner Bros. @ 72.00
9. Tack Coat to Warner Bros. @2.50
10. Total Value by Town Applied-In-Place to Warner Bros. @ \$224,820.00

Highway Issues: Hosmer Road: The improvements made after Storm Irene have redirected water runoff to shed into a resident's barn. Bill will meet with Highway Supt. to assess and determine if a ditch could be installed to remedy the problem.

8A Culvert: Discussed a driveway culvert failure issue on 8A. Town Bylaw states that driveway culverts are owner's responsibility. Mike will communicate with the resident.

Logging off Taylor Brook Road: Bill mentioned a logging project off Taylor Brook road. He's concerned with weight of truck on roadway/bridge. He will discuss with Margo as it may be a law enforcement issue according to Highway Supt. If not a local issue, then perhaps the State Police could get involved. Because it could cause damage to the bridge, it remains a concern.

Woodard Dog Status: Tom and Margo need to conduct preliminary inspection of property to ensure enclosures are compliant with order.

Disclosure: Because Bill has previously been appointed as a Special Municipal Employee, he needs to file a Mass. State Ethics Commission disclosure form with the Town Clerk. Selectmen need to acknowledge and formally approve the disclosure. ***On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously, with Bill Lattrell abstaining, to approve Disclosure by Bill Lattrell as a Special Municipal Employee who has also been elected Selectman.***

Signed: Warrants

On a motion by Brian DeVriese and seconded by Bill Lattrell, the Board voted unanimously to adjourn at 9:15 p.m.

Next meeting scheduled June 18, 2013 at 7:00 p.m.

Respectfully submitted,

Kara Leistyna, Town Coordinator