

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
SAWYER HALL
May 24, 2012

Called to order at 7:08 p.m. by Sheila Litchfield, with Brian DeVriese and Tom Lively present. Also present, Town Coordinator, Kara Leistyna.

Tom moved to appoint Sheila Litchfield to serve as Chairman of the Board of Selectmen. Brian seconded. Vote was unanimous and motion carried.

Reviewed Agenda: Added to Other Business:
Conservation Commission meeting schedule
School Committee Appointment

Select Board Summer Schedule: June 7 and 21
July 12 and 26
August 9 and 30
September 6 and 27

Reviewed Minutes:

Brian moved to approve minutes of 5/1/12 Select Board meeting as amended. Tom seconded. Vote was unanimous and motion carried.

Brian moved to approve minutes of 5/8/12 Select Board meeting as amended. Tom seconded. Vote was unanimous and motion carried.

7:59 p.m. Jan Carr and Bill Gran entered meeting.

Renewable Energy Advisory Committee:

Jan and Bill offered an update on committee's work thus far. Discussions have included various parcels in town that could serve as locations for large scale installations and the possible benefit to the Town. Mentioned set back requirements, aesthetics, taxation, hurdles to overcome, and their agreement that land clearing to create sustainable energy is discouraged. Also, discussed overlay district for Bray Rd. land, a designation that doesn't necessarily mean the installation is going to happen. The group continues to meet weekly as posted with the goal of meeting basic requirements of the Green Communities Initiative.

8:25 p.m. Jan Carr and Bill Gran left meeting.

Mail/ Email:

- Town Coordinator Report
- FCCIP Monthly Permit Report
- Email from Jan Ameen regarding a letter from DEP – no action required
- DEP letter regarding MRF (Materials Recycling Facility) in Springfield / single stream vs. double stream recycling. Tom and Brian will talk with Jan Ameen for more information on options.
- Letter from Mass DOT confirming \$126,520.80 contract/agreement with regards to storm damages on various Federal Aid Roadways in Heath.
- Email from Tim Lively regarding 2010 EMPG (Emerg. Management Program Grant) information/contract status
- Email from Leah Gibson, FRCOG regarding Training for Intervention Procedures

- FRCOG Elevator Bid 2012 – Eagle Elevator low bidder. Brian moved to award the FY13 Elevator Contract to Eagle Elevator for \$2,040 plus service calls (if needed) @ \$139/hour regular time and \$199/hour overtime and materials at supplier's actual cost plus 15%.
- Salary information for Skilled Laborer/Truck Driver/Operator. Discussion tabled.
- Email from Ben Downing regarding 2012 MassWorks Infrastructure Program. Kara will confirm with Mike if he is going to apply and ask if FRCOG will help with the application.
- Email from Mike Smith asking to hire a summer employee. Brian moved to authorize Mike Smith to hire Mike Shattuck as temporary summer employee. Tom seconded. Vote was unanimous and motion carried.
- Email from Town Clerk letting Board know Paul Mark would like to schedule some office hours prior to a BOS meeting
- Resignation letter from Alanson Nichols (South Cemetery, Cemetery Commission). Brian moved to accept Alanson Nichol's resignation with regret. Tom seconded. Vote unanimous and motion carried. Kara will notify the Cemetery Commission and Matt Lively, Sexton that there is an opening.
- Andy Draxler offered to join the School Committee. Brian moved to appoint Andy Draxler to the School Committee for a one-year term. Tom seconded. Vote was unanimous and motion approved. Kara will contact Bob Gruen and let him know.
- Email from Leah Gibson, FRCOG with questionnaire for WesternMassReady Website
- Letter from FRCOG regarding Technical Assistance in Preparing Hazard Mitigation Grant Program Applications Action Required by 6/15/12. Kara will discuss with Mike Smith.

Other votes taken:

Brian moved to accept low bids for highway materials which included:

- Cold in place recycling; The Gorman Group
- Black top applied in place: Warner Bros
- Black Top picked up: Warner Bros (this is not the lowest bidder but it is the closest plant and is more economical than the next lowest bidder)
- Chip Seal: All States Asphalt
- Road Crack Sealing: Crack Sealing, Inc.
- Bank Run Gravel 6" max: Zoar Stone and Gravel
- Bank Run Gravel 3" max: Zoar Stone and Gravel
- 1 ½" Crushed Gravel: Zoar Stone and Gravel
- Hard Pack: Mitchell Excavating
- 1 ½" Crushed Stone: Zoar Stone and Gravel
- ¾" Crushed Stone: Mitchell Excavating

Tom seconded. Vote was unanimous and motion carried.

Brian moved to accept low bids for Gasoline, Diesel and #2 Fuel Oil for FY13 as follows:

Gasoline Rack Price Plus Mark-Up @.55 to A R Sandri

Diesel: Fixed Price @3.73 (8,000) to A R Sandri

#2 Fuel Oil: Fixed Price @ 3.35/gallon (3,200) Dennis K. Burke

Tom seconded. Vote was unanimous and motion carried.

Brian moved to appoint Bob Tanner as Regional Dog Kennel Program Representative and Margo Newton as Alternate Representative. Tom seconded. Vote was unanimous and motion carried.

Discussed front lawn at Sawyer Hall. Kathy Inman received loam and has raked and re-seeded the area that was damaged last fall from the neighbor's pigs. The bill should be paid from Sawyer Hall Maintenance & Utilities account and reimbursed by Ron Woodard.

Other Business:

- Discussed landfill monitoring and the Board reviewed a draft letter to Towns of Charlemont and Hawley. Consensus was to hire an engineering firm to make recommendations for ongoing needs. Will negotiated with DEP for a reduction in overall monitoring. Kara will send letter to other Towns to let them know Heath's intention to hire and engineer. Rest of discussion was tabled until response received from Charlemont and Hawley. Kara will prepare a letter of interest for three firms for June 7th meeting review.
- Feasibility Study: Need to determine how to fund the study.
- Reviewed ATM follow-up list provided by Sheila. Need to meet with Finance Committee on June 7th to discuss ATM and Budget Calendar Review.
- Skilled Laborer/Truck Driver/Operator Salary: Discussed matter and whether these salaries could be adjusted to market average. FRCOG data had some inaccuracies and when job rates were compared, the figures were lower. Board suggested Finance Committee weigh-in on discussion. Tabled for further discussion on June 7th.

Weekly warrants were signed.

Brian moved to adjourn at 10:48 p.m. Tom seconded. Vote was unanimous.

Next meeting scheduled for June 7, 2012 at 7:30 p.m.

Respectfully Submitted,
Kara Leistyna, Town Coordinator