

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Community Hall
May 21, 2013

Called to order at 7:02 p.m. by Sheila Litchfield, with Brian DeVriese and Kara Leistyna, Town Coordinator present.

Reviewed Agenda: July Transfers – schedule. Decided to conduct transfers on July 2, 2013. Kara will let Accountant know.

Reviewed Minutes:

On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously to approve Select Board meeting minutes dated 5/7/13 as amended.

ATM Review:

Select Board felt the meeting went well. They would like to ask the moderator to encourage voters to address questions to moderator rather than to another person directly.

FY14 Fuel Bids:

Brian moved to accept low bids for Gasoline, Diesel and #2 Fuel Oil for FY14 as follows:

#2 Fuel Oil Sandi Fixed 3,200 gallons

Gasoline Sandri Rack price plus mark up 1,800 gallons

Diesel Sandri Fixed 8,000 gallons.

Sheila seconded. Vote was unanimous and motion carried.

8:12 p.m. Finance Committee members Don Freeman, Ned Wolf, Kathy Inman, Gloria Fisher and Jeff Simmons entered meeting.

Verizon Pole Hearing (reconvened from 5/7/13): Hearing was opened at 7:30 p.m. Al Bessette, Representative for Verizon New England, Inc. was present. Because Verizon had already erected poles, wires, cables and fixtures along Taylor Brook Road (T.91/2/E.11/2) prior to hearing and the Select Board felt this was a serious breach of procedure, the hearing was closed on 5/7/13 and reconvened today. Sheila wanted to hear that Verizon will ensure that normal procedures will be followed in the future. Mr. Bessette shared that every once in a blue moon this happens. Verizon has a large turnover in employees and jobs. The person was overwhelmed by the new position and for no other reason, scheduled the work prior to the hearing. He confirmed that in the future safeguards and procedures will be followed. If the placement causes damage, Verizon will fix it. Procedures are in place but once in a while human error causes a breach and he extended his apologies on behalf of Verizon New England. Mr. Bessette will relay this information to the engineers and his team – the fact that the Supt. of Roads was not notified, but there was no other choice for placement.

On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously to approve the pole siting as submitted.

Hearing closed at 7:39 p.m.

Mail/Email:

1. Bid Documents for FY14 Fuel
2. Email from Robin Sherman regarding CDBG Funding Alert
3. April Cashbook summary
4. Lyra Johnson Performance Review
5. Correspondence from Debbie Cavalier regarding Woodard Dog Issue
6. Correspondence from Don Freeman regarding end of year transfers

7. Email from Jan Ameen regarding Pay As You Throw Grant Funds
8. Email from Margaret Freeman regarding Heath Historic District Signs
9. Email from Cal Carr regarding SeaBoard Solar. Kara will contact David Thomas to set up a meeting to discuss Heath potentially becoming a host town.
10. Email from Jan Ameen regarding Covanta Contract Extension and Negotiations. Kara will serve as representative for Heath and attend meetings.
11. Various notices

7:50 p.m. Finance Committee members entered meeting (Don Freeman, Gloria Fisher, Ned Wolf, Kathy Inman, Jeff Simmons)

Finance Committee: Reviewed Annual Town Meeting. Felt it had good results. Voters felt informed and Select Board appreciated the reports given by both Don and Kathy. Discussed having a meeting early in the FY to review audit recommendations specifically the Financial Management Team. The Board would like this to happen early in the new FY in an effort to implement priorities and engage in open discussion on all matters financial. Finance Comm. still planning to conduct stipend review. The EQV (Equalized Valuation) was discussed again as an option for comparing with other towns. Discussed School District finances. Kara will call Joanne Blier to close out the Pre-School Support for FY13.

Town Coordinator Report:

- Discussed the upcoming painting of Sawyer Hall and Community Hall and what is needed. The new Building Maintenance Coordinator can help once hired. Ask Jan Ameen how to dispose of tarps once scraping is complete.
- Discussed composters and availability through the Transfer Station.

Other Business:

- ***On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously to approve the Building Maintenance Coordinator job as written.***
- Reviewed On-going Actions list and made updates. Will review Personnel Policy at June 18th meeting.
- **ACO:** The Regional Kennel Program may offer a regional ACO. If Heath finds other towns interested. Sheila will draft a letter to Charlemont, Rowe, Colrain and Hawley. FRCOG may help.
- **Woodard Dog Status:** The 5/15 deadline is up. The ACO has not done preliminary inspection. Margo will be asked to do inspection with the message that the deadline has passed. She will bring a list of the non-compliance with her. Heath can go to court to get the magistrate to help enforce the order if needed. Margo and Tom will arrange a visit for the inspection.
- **Memorial Day Program at the Heath School is scheduled for May 24 at 9 a.m. and Heath School Graduation is June 18 at 6:30 p.m.**

Signed:

1. Warrants
2. Pole Hearing documents
3. John Tierney Resignation Letter
4. FEMA Paperwork (Sheila)

On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously to adjourn at 9:05 p.m.

Next meeting scheduled for June 4, 2013 at 7:00 p.m.

Respectfully submitted,

Kara Leistyna, Town Coordinator