

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Sawyer Hall
May 3, 2011

Called to order at 7:05 p.m. by Tom Lively with Brian DeVriese present. Also present part-time Town Coordinators Jenna Day and Kara Leistyna, Town Treasurer Kristi Nartowicz.

Discussed USDA Loan with Kristi Nartowicz. Loan terms are for up to 10 years; bank will not give a 30 year loan (Berkshire Bank). Have to have a bond, counsel and financial advice. The cost of a project of this magnitude is built into the cost of the bond. Reviewed list of Financial Advisors.

7:10 p.m. Dave Gott entered meeting.

Brian made a motion to approve the signing of Revenue Anticipation Note. Tom seconded. The vote was unanimous. Motion carried.

7:15 p.m. Kristi Nartowicz left meeting.

Brian reviewed the estimate for Sound System for Community Hall. Proposed using funds from Community Hall Maint./Utility Fund.

Mail/ Email

- MIIA Professional Liability Renewal Application. Kara will complete and present at next meeting for BOS signature.
- Assessors would like to meet to cast vote regarding tax rate at 8 am, May 11th. Let Sheila know. Must post 48 hours in advance.
- Email from Lawrence Fitzgerald regarding McCloud property. Need Town Counsel advisement regarding testing. Need confirmation from Dan Hall, DEP. Sheila needs to contact Dan or Town Counsel. Dan Hall has final word.
- Leo Parent from Veteran's Affairs. FYI need to change line item on Article III.
- Discussed budget for Town Coordinator position – need to be sure there is enough to cover pay.
- Two invites for BOS – passed.
- Letter from Richards Steinboch regarding tree work. A lot of trees in town but limited budget for removal. Needs to be ranked amongst other trees that need removal. Pass letter to Mike and Alan Nichols and let Richards know we are looking into the matter, but if he wants to do something on his own, he can. We will send word when there is a verdict.
- Discussed copier models, price, questions. Jenna gave her recommendations. Discussed budget line for purchase and maintenance contract. Current machine is owned and frequently jams, crinkles paper; it's over 10 years old. Call Baker for comparable price on Sharp model. Should we buy outright or lease? BOS recommended to lease machine and budget over three years and then own – 39 month lease is option.
- Message from Mary at Franklin County Tech School regarding change to Article 13. BOS will address on TM floor and let Finance Committee know of change in the amount from \$60,586.00 to \$57,484.00.

Revisited Jerry Ferguson's estimate for highway garage bathroom from last meeting. Awarded contract for bathroom with shower stall. Brian made a motion to rescind vote on Jerry Ferguson's contract and call for new vote. Tom seconded. All in favor. Motion carried.

Brian made a motion to approve Jerry Ferguson's contract without installation of shower and total cost to be confirmed at next meeting. Tom seconded. The vote was unanimous. Motion carried.

8:11 p.m. Finance Committee entered meeting.

Discussed Library. Finance Committee proposed a straw vote be taken to open discussion at ATM but hold off on finalizing purchase. Need a well thought-out plan. Funding uncertain; attitudes varied. If continuation at June meeting, how does this impact offer with Helen Mackie? Price? The articles to be discussed at ATM will be only those recommended by Finance Comm.; others will be put off till June.

Reviewed Article III. Change to raise and appropriate sum for FC Tech School to \$57,484.00. Leo Parent informed us that \$1,250.00 is number for Veteran's Service Center. Tom recommended to highlight FY12 items to draw attention to what items are being voted upon. Discussed hand outs at meeting. Tom would like to strike items that are from previous year; items that don't affect this year's budget. Brian agreed. Town Coordinators hours increased from 32 to 35. Other salaries discussed as well as Assessor's Overlay.

Sheila will speak about Pre-School at ATM.

Don Freeman discussed Tax Rate Projections. Wealth is down 5-6%; rate is up. 18.56 for FY11 to 19.19 in FY12. \$94,223,000 FY 10 valuation. Need a FY11 figure to determine value.

Revisited Mackie property and Space Assessment. Town has options. Need to assess if could save money by remodeling vs. purchasing. The whole issue brings up questions that need answers – need to look at carefully and this will take some time. Safety Complex Committee can research and come up with some answers. Need a feasibility study. Discussed existing property/ space and possibility for library to be moved to an existing space. Affordability discussed. The Mackie property opportunity is forcing Town to look at what we have and what we need. Jan feels that the Mackie property is well suited for a library whereas not sure Community Hall can be a support for library. If it does not pass, Trustees will fundraise and write grants to raise money and reduce price.

9:40 p.m. Jan Carr and Ned Wolf left meeting.

9:42 p.m. Dave Gott left meeting.

9:45 p.m. Don Freeman left meeting.

Signed warrants.

BOS will decide which areas they will discuss on Article III at ATM.

9:48 p.m. Brian made a motion to adjourn. Sheila seconded. The vote was unanimous. Motion carried.

Respectfully Submitted,
Kara Leistyna
Temporary Town Coordinator