

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Sawyer Hall
April 19, 2011

Called to order at 7:01 p.m. by Tom Lively with Brian DeVriese present. Also present Jenna Day, Town Coordinator and Brian Drummey, Custodian for Job Review.

Performance Review of Brian Drummey: Tom asked if Brian Drummey had enough hours. The winter snow was a lot of work. Tom asked if the recycling was working okay. The needs for vacuum cleaner was discussed. Projects: The basement doesn't have enough storage space. The light on the stairs fills with water regularly and should be addressed. Goals were discussed for next year: Communicating with staff; research a new vacuum cleaner. Employee review was completed.

7:25 p.m. Brian Drummey left the meeting and Betty Nichols arrived.

Presented changes to job description: Betty is concerned with describing the job accurately. There is a piece of computer expertise that is required now that wasn't before Patriot Software. She presented a re-write of her job description. She is concerned with the workload transfer at the end of the fiscal year and the responsibilities and timing of the two fiscal years.

8:45 p.m. Betty left the meeting and Bob Viarengo arrived.

Bob discussed possibility of a new building. Bob says need to take a proactive stance on the Building Safety Committee. There is a need to present the whole picture for a comprehensive Safety Complex.

7:50 p.m. Don Freeman and Jeff Simmons entered the meeting with Dave Gott and Ned Wolf.

Brian made a motion to establish the forming of a Municipal Complex Committee. Tom seconded. The vote was unanimous. Motion carried.

Brian made a motion to appoint Bob Viarengo, Bob Bourke, Ken Gilbert and Jeff Simmons with Brian and Mike, Ex-Officio. Tom seconded. The vote was unanimous. Motion carried.

The STM warrant was reviewed.

Brian made a motion to approve the STM warrant as written. Tom seconded. The vote was unanimous. Motion carried.

The ATM warrant was reviewed. A few changes were made. The Finance Committee passed along their recommendations. Article 3 was discussed. The increase in Dump Transportation, and decrease in Hazardous Waste Disposal was made. The salaries were discussed. The bottom line on Article 3 is an increase of 2.29%.

Brian made the motion to pay Heath's share of the Kopelman & Paige bill for the landfill. Tom seconded. The vote was unanimous. Motion carried.

The Board requested the Town Coordinator to research Comp Time issues.

8:52 p.m. Brian made a motion to adjourn. Tom seconded. The vote was unanimous. Motion carried.

Respectfully Submitted,
Jenna Day, Town Coordinator