

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Community Hall
April 15, 2014

Called to order at 7:02 p.m. by Sheila Litchfield with Brian DeVriese present.

Reviewed Agenda: No changes.

Reviewed Minutes:

On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously to approve the minutes of 4/01/14 meeting as amended.

7:25 p.m. Kris Nartowicz entered meeting.

Performance Review: Treasurer, Kris Nartowicz

- Provided list of tax title accounts
- Amount of outstanding taxes has dropped from \$235,127.17 to \$190,034.14 (\$45,093.03)
- Discussed those properties in land court
- Reviewed Kris's objectives for next year

7:50 p.m. Kris Nartowicz left the meeting.

Mail/ Email:

1. Email from Mike Smith – request for funds from Reserve Fund in amount of \$234.01. To be reviewed with Finance Committee.
2. Emailed proposals from Terry Walker for Road Analysis (\$1,150) and STRAP re-submittal (\$1,250). *On a motion by Brian DeVriese, and seconded by Sheila Litchfield, the Board voted unanimously to accept proposals from Terry Walker.* These amounts will be added to Art. 3 line item, Highway Hired Services for FY15.
3. Emails from Sheila regarding dog hearing and Mr. Kratt's property
4. FRCOG Inspection Program meeting minutes from Jan. 16, 2014
5. Email from Phoebe Walker re: Tick-Borne Disease Network (TBDN) BOH packets – a grant has been awarded for free tick testing services to residents. 100 ticks per community are allotted. It's up and ready to go. When additional materials are available, it will be posted on website to get the word out.
6. Brian's correspondence with Town Counsel regarding right of first refusal for land purchase. Further research needed.
7. Senior Center Coordinator Report – April 15, 2014
8. Email from William Brown, MA DOT regarding bridge project No. 607118 (Sadoga Road over Burrington Brook). He is conducting preliminary scope of work and has two questions: Board answered no to each.
9. Notice from MMA: regarding pothole and winter recovery efforts (see contracts)
10. Letter from DEP regarding Sustainable Materials Recovery Program to provide grants to MA Municipalities for recycling, composting, reuse and waste reduction activities including funding for Pay-As-You-Throw program start-up, recycling and food waste carts, roll-offs, compactors, waste reduction enforcement coordinators funding, etc. Board is interested in pursuing this grant.
11. FRCOG Planning Board meeting minutes 4/24/14 (DRAFT)
12. Updated list of licensed/unlicensed dogs from Town Clerk

Other Separate Documents:

13. Dog Hearing Documents/Exhibits
14. ATM Warrant – Draft
15. FY15 Budget Spreadsheet
16. North Heath Cemetery Documents – hard copy

8:05 p.m. Dianne Grinnell, Peter Smith, Claire Rabbitt, Tom Rabbitt, Heidi Griswold entered meeting.

North Heath Cemetery Corp.: Reviewed letter from Town Counsel, Mark Reich. Discussed grant agreement as described in letter. Read proposed warrant article from Town Counsel. Sheila discussed need for further conversation with Mark Reich. Cemetery Corp. may vote to deed private portion to Town. Select Board will put an article on the warrant to accept the property (may be rescinded if Corp. cannot get vote in time). Bank balance of Corp. may be donated to Cemetery Donation account held by the Town.

8:35 p.m. North Heath Cemetery Corp. members left and Finance Committee members entered meeting.

FY15 Budget Review/Meeting with Finance Committee:

- Ambulance Service: Asked about Colrain Ambulance and whether they could be used for primary ambulance transport service for Town of Heath. How would Heath's EMTs/paramedics fit in? Discussed response time in various parts of Town. Jeff suggested Heath have its own Emergency Service Zone Plan.
- Tax Rate Calculation Worksheet: Reviewed Finance Committee's latest draft of the tax rate calculation for FY15. The tax rate estimate is 19.13 for FY15. There are 330,000 in total Town reserves. There will be 15,000 left in Overlay Surplus. Discussed whether this could be used for balance of Compactor Replacement. Finance Committee has a call to Jan Ameen to see if invoice can be paid in FY14. Betty needs a computer, may come from Select Board expense or reserve account.
- Article 3: Finance Committee is not in agreement with uniforms for Highway Dept. More discussion and information is needed.
- Roadside Mowing: Question arose whether the Town should use an employee or not.
- Board explained the situation with the North Heath Cemetery Corp. The mowing line item would be increased if the property is gifted to the Town.
- ATM Warrant:
 1. Reviewed articles. Finance Committee approved the language in the article relating to acceptance of grant awards.
 2. Large Equipment Stabilization account was revised. The word, highway, was removed.
 3. Article for amending Bylaws was reviewed. Finance Committee asked about specific changes being proposed. Sheila responded additions were recommended by Town Clerk. Jeff asked if new bylaws require a public hearing first.

9:15 p.m. Finance Committee members left meeting.

Other Business:

Brian reported on status of Feasibility Study.
Reviewed Town Coordinator Report.

Signed:

1. Bi-weekly Warrants
2. Vacation Request

3. MA DOT Winter Rapid Recovery Road Program Contract. ***On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously to sign the MA DOT Winter Rapid Recovery Road Program contract in the amount of \$31,799 for patching of potholes, cracking and other surface defects, including paving projects, repair and or replacement of signage, guardrail, storm grates, and/or road striping or painting, etc.***

On a motion by Brian DeVriese and seconded by Sheila Litchfield, the Board voted unanimously to adjourn at 9:36 p.m.

Next meeting scheduled for April 22, 2014 at 7:00 p.m.

Respectfully submitted,

Brian DeVriese, Secretary