

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Sawyer Hall
April 19, 2016

Call to Order at 7:03 p.m. by Sheila Litchfield with Brian DeVriese, Bill Lattrell, and Kara Leistyna, Town Coordinator present. See sign in sheet for additional attendance.

Reviewed Agenda: No changes.

Reviewed Minutes: *On a motion by Brian DeVriese, and seconded by Bill Lattrell, the Board voted unanimously to approve the Select Board meeting minutes of 3/29/16 as amended.*

Follow Up: Brownfields Program: Kara will reach out to Jessica Atwood to arrange a meeting with Board of Health. Sheila briefly described the program to Robyn Provost as there is a need to resolve property lines at 5 Ledges Rd. Board of Health should follow up on clarification of deed.

Remind Mike Shattuck to coordinate with the Sr. Center on pavement work.

Finance Committee/ATM:

- Reviewed warrant articles. On a motion by Brian DeVriese, and seconded by Bill Lattrell, the Board voted unanimously to approve the FY17 ATM Warrant as amended.
- Reviewed and discussed Article 3 (Operating Budget). Made adjustments as discussed. Discussed proposal to adjust salary grades to minimum of \$12. Sheila will phone Eileen Lively to check on amount needed for foot clinic.

Mail/Email:

- Email from Eric Glazier – PK expense line. Sheila will call to find out amount needed.
- Email from Mark Reich – Warrant
- Email from Sheila – Warrant and Mark Reich advice
- Email from Chris Cappucci – amendment filed
- Email from David Travers – amendment filed
- Email from Andrea Woods - Bray Road land. Last perc test done within Title V effective date and therefore no perc is necessary according to Bill Lattrell.
- Heath Finance Committee Tax Levy Worksheet
- MA DOR At A Glance worksheet
- Email from David Howland – Heath Veterans Memorial. Yes, highway staff may be used minimally to help with Veteran’s Memorial project.
- Emails from Select Boards responding to resolution. Kara will verify which community Cara Letendre represents.
- Email from Gary Ponce New Phone # for Colrain Ambulance
- Letter from MTRSD – Debt Authorization for Buckland Shelburne Elementary School
- HRA Financial report for CDBG Activities
- Email notice from Charlemont – Small Town Summit May 5th 7 p.m. Sheila will attend.

Other Separate Documents for review:

- FY17 Budget Spreadsheet 4-19-16
- ATM Warrant Draft

- Draft letter re: Heath Education Initiative Task Force
- TC Report

SIGNED:

- Note renewal for Garage Door from Treasurer. *On a motion by Brian DeVriese, and seconded by Bill Lattrell, the Board voted unanimously to sign renewal note for Garage Door Replacement (this will be paid off in full in FY17).*

Next meeting scheduled for April 28, 2016 at 7 p.m.

On a motion by Bill Lattrell, and seconded by Sheila Litchfield, the Board voted unanimously to adjourn at 9:50 p.m.

Respectfully submitted,

**Kara Leistyna
Town Coordinator**