

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Sawyer Hall
April 5, 2011

Called to order at 7:05 p.m. by Tom Lively with Brian DeVriese and Sheila Litchfield present. Also present, Town Coordinator Jenna Day and Highway Superintendent Mike Smith.

7:15 p.m. Gary Singley and Kathy Inman, residents, were here but left to meet with Finance Committee.

The agenda was reviewed.

Mike Smith Highway Superintendent Performance Review was held. The job description was updated.

Discussed the condition of the various pieces of equipment.

- The 1999 plow truck was scheduled to be replaced a year or two ago, the body won't last much longer. The frame is okay. The engine is starting to show signs of weakness. The estimate to replace it is \$110,000 with a wing plow.
- The 2001 truck has some issues with the body. The Side dumping mechanism is requiring more maintenance; overall it's rusty. Frame, motor and cab are in better condition.
- Mac 1980 Fire Engine is no longer in NFPA compliance, and is not a primary response vehicle. Rather it is used as a water supply vehicle. Even though it is not compliant having it available is safer than not having it. Mike was asked if there was any grant money available? Mike reported that he was not aware of any to purchase fire engines. He does have a grant to do Fire Fighter I training and obtain a thermal imager.
- Ford Expedition 2001. Scheduled body work done. Still in good enough shape to use it. 240,000 miles. Small state truck could be purchased but you never know when it becomes available.
- The Grader needs five tires. Budget request \$8,500 machinery maintenance. Discussed whether or not all five tires had to be replaced at one time. Mike will contact the distributor to confirm.

7:45 p.m. Kara Leistyna arrived.

Mike noted that Hose and turnout gear should be updated. Mike was asked to add these items to the budget line.

The board updated Mike about the use of Comp time and the plans to remove comp time from the policy manual and eliminate its use.

Mike noted the Chainsaw class needs trees to cut for training. The board was unaware of any readily available locations that met the criteria for the class. Mike will research.

COG Fuel Bids were discussed: Due to prior problems with the fuel from current provider it was felt we should not award the bid to them should they be low bidder. The board felt there was adequate documentation to support this direction.

Discussed Town Coordinator job with Kara. Then salary range was given. The requirements for the job were discussed. The personnel policy was discussed.

8:20 p.m. Finance Committee members Don Freeman, Ned Wolf, Jan Carr and Dave Gott entered the meeting. Kathy Inman entered the meeting as well.

Salary and Budget discussion:

Need new budget numbers for Heath Highway Dept. to include \$110,000 for truck and tires for grader.

The provisions of the Mohawk repair grant: Heath would be responsible for \$70,000 over 10 years. The district would take out the loan. Heath may have to continue Town Meeting until June because of tax rate problem. Possibly June 18th to schedule continuance.

Discussed the use of dump closing funds to pay for legal fees having to do with the landfill. Jenna read Tracey's response of where to put the K&P bills for the legal fees. Going forward, Tom would like all legal fees to be charged to the legal fees account even if they have to do with landfill issues.

Dump Closing costs: Received a TRC bill for \$6,000; to be reviewed.

Tom will call Jean Brisson and get an update on the status of decommissioning of the well at the McCloud property.

Jenna will ask Mike and Tracey about taking more money from Winter Salt & Sand to cover accounts that may be overdrawn.

Jenna reported on the Tax Rate Setting. Kristi will need to borrow money to pay bills. The BOS has requested a meeting with Assessors on the 28th.

FinCom and BOS discussed the need for the Assessors valuation list to be posted on-line. The Select Board will recommend to the Assessors to put the Valuation list on-line and to have it posted for two weeks rather than one.

Library Project: Question from resident concerning whether lead paint increases cost to Town for Library project. Kathy Inman wants to know if she can make a presentation at the Hearings as well. The BOS informed her it's an open meeting and can speak as any resident according to Open Meeting Law.

9:45 p.m. Kathy Inman left the meeting.

Brian made a motion to accept the contract with the FRCOG to enter into the fuel bids. Sheila seconded. Discussion. Motion carried.

Discussed the ATM Warrant.

Reviewed mail and email. Warrants signed.

Brian made the motion to rescind the vote to accept Ali Thane's resignation for Senior Center and Election Worker per Ali's request. Sheila seconded. Vote unanimous. Motion carried.

Jenna would be available to serve as Temporary Town Coordinator.
Sheila will be gone on May 3rd.

10:30 p.m. Brian made a motion to adjourn. Sheila seconded. The vote was unanimous.

Respectfully Submitted,
Jenna Day, Town Coordinator