

**MEETING MINUTES**  
Town of Heath  
**BOARD OF SELECTMEN**  
Sawyer Hall  
February 10, 2015

**Called to order** at 7:08 p.m by Sheila Litchfield, with Brian DeVriese, Bill Lattrell, and Kara Leistyna, Town Coordinator present.

**Reviewed Agenda:** No Changes.

**Reviewed Minutes:** *On a motion by Brian DeVriese, and seconded by Bill Lattrell, the Board voted unanimously to approve the minutes of 2/3/15 Select Board meeting as amended.*

**Dog Matter:** Bill will phone Sheila Hobbie. Chris Mattson reported the court instructed him to wait till next date to seek a subpoena for vet records.

STM Explanation Sheet: Reviewed content. Discussed Art. 3 and Art. 6.  
FY16 Budget: Selectboard reviewed and revised their budget lines for FY16.

**7:51 p.m. Finance Committee members, Don Freeman, Jan Carr, Gloria Fisher, and Jeff Simmons entered meeting.**

**Joint Meeting with Finance Committee:**

- Finance Committee voted to recommend Art. 1,2,4,5,7,8, and 9 on STM warrant.
- Discussed Uniform Budget (Art. 6) and request for \$ 862.40. The Selectboard reminded the Finance Committee that Mike is authorized to increase his budget up to \$1,000 without prior approval.
- Discussed Machinery Maintenance Budget (Art. 3) and request for \$19,500. Discussed FY16 budget and research needed to generate a realistic number. Kara will request a ten year history of this account from Tracey. Gloria Fisher suggested an in-house mechanic and whether that would save the Town money. Jeff Simmons suggested comparing maintenance budgets with other, similar towns. Perhaps a history of repairs per vehicle may be helpful in analyzing needs.
- WiredWest and Public Safety Complex Building: Discussed debt exclusion vote at ATM and whether it is needed. Jeff ran numbers and feels it may *not* be necessary. Finance Committee will do an analysis. Questions remain on WiredWest financials. Kara will invite Jim Drawe, Treasurer of WiredWest to attend STM on 2/24 to provide information.

**8:38 p.m. Finance Committee members left meeting.**

**Mail/ Email:**

1. Email updates from Mike Smith/Highway Dept.
2. Email from Hilma regarding Bylaws
3. Email from Tracey Rogers re Regional dam planning
4. Notice re Spring Legislative Breakfasts. Shelburne Falls March 6. All Board members requested registration.
5. Excerpt from City & Town on TAP program. Kara will request participation again for FY16.
6. FRCOG 2014 Top Accomplishments
7. A note from Hampshire Ins. Group confirming that our enrollees were not part of recent cyber attack
8. Email from Jessica Atwood on CEDS Plan and looking to hear about municipal projects (survey). Kara will complete survey for WiredWest/fiber connection in Heath.

9. Note from MassDOT on Terry Walker. I called and let them know for press release sake that Terry Walker completed a grant application for Heath but has no other affiliation.

**Other Separate Documents:**

10. Town Coordinator Report
11. FY16 Budget Spreadsheet
12. STM Explanation Sheet. Don Freeman will meet with Kara to revise some explanations.
13. FRCOG Council Updates

**Other Business:**

**All Boards Meeting:** Reviewed agenda for 3/3/15.

**Safety Building Project:** Brian shared that the committee will meet on February 11, 2015. Bob Bourke has created a pamphlet with FAQs.

***On a motion by Brian DeVriese, and seconded by Bill Lattrell, the Board voted unanimously to adjourn at 9:56 p.m.***

Next meeting scheduled for February 17, 2015 at 7 p.m.

Respectfully submitted,

Kara M. Leistyna  
Town Coordinator