

**MEETING MINUTES**  
Town of Heath  
**BOARD OF SELECTMEN**  
SAWYER HALL  
February 7, 2012

Called to order at 7:01 p.m. by Tom Lively with Brian DeVriese and Sheila Litchfield present. Also present, Town Coordinator, Kara Leistyna

**Agenda was reviewed:** Dog Issue and Municipal Complex Committee were added to 'Other Business.'

**Reviewed Special Town Meeting Warrant:** Brian motioned to approve the Special Town Meeting Warrant for 2/28/12 as written. Sheila seconded. Vote was unanimous and motion carried.

**Reviewed Minutes:** Brian motioned to accept minutes of 01/31/12 Select Board meeting as amended. Sheila seconded. Vote was unanimous and motion carried.

**7:33 p.m. Don Freeman, Ned Wolf, Jeff Simmons, David Gott and Jan Carr entered meeting.**

**Joint Budget Planning Meeting (BOS and FinCom):** Meeting chaired by Finance Committee Chairman.

**7:35 p.m. Treasurer Budget Hearing:** Kristi presented her FY13 budget request noting the need for additional funds in Tax Taking Account. A couple of properties are taking a long time to process. \$150,000 is owed in taxes overall at 16% interest with no recoup. Elementary debt will be paid off in July, 2012 and the 2009 Chevy will be paid off as well. Temporary Loan line item may be deleted and Expenses can be level funded. The MTRSD Roof Loan will require payments starting in FY14. Regarding FEMA, there is roughly \$93,000 left to spend of the full \$650,000 borrowed for capital expenditures due to Hurricane Irene. Discussed briefly need for gravel in spring. The Board and Finance Committee thanked Kristi for her work.

**7:55 p.m. Police Dept. Budget Hearing:** Chief would like to combine her Police Communications & Transportation and Equipment & Uniform accounts into one Expense Account. All agreed to consolidate accounts. Discussed need for new cruiser. Chief recommends the motorcycle be sold. Current cruiser and the Subaru are old, unreliable and need constant maintenance which is costly. A new cruiser will cost roughly \$29,000. Grants, according to Chief, are few and far between and she is willing to call other towns that have recently purchased vehicles, research pricing and report back to BOS and FinCom. Margo was thanked for her work.

**8:25 p.m. Accountant Budget Hearing & Performance Review:** Tracey presented her FY13 budget request and noted the need for an audit because if we receive more than \$500,000 in federal funds (even if they come through the Commonwealth of MA) we are subject to an audit. Discussed benefit of having an 'audit' account. Tracey will research pricing for audit.

**8:45 p.m. Joint Budget Hearing adjourned. Don Freeman, Ned Wolf, Jeff Simmons and Jan Carr left meeting.**

**Performance Review – Accountant**

**9:05 p.m. Tracey left meeting.**

**9:05 p.m. Safety & Municipal Complex Committee (SMCC) entered meeting (Bob Bourke, Bob Viarengo, Mike Smith, Ken Gilbert) Finance Committee re-entered meeting (Don Freeman, Dave Gott, Ned Wolf, Jan Carr, Jeff Simmons)**

**SMCC Update:** Bob Bourke, Chair, reported what has transpired to date. The SMCC has met three times. They have begun exploring plans, pricing and sites for a structure to house Highway/Fire/EOC/Police. Determined that Bray Road site is unsuitable due to wetlands/ slope/ bedrock. They have an alternate site in mind but uncertain as to procedure for negotiating acquisition. Committee will do research and bring back findings to BOS. Also, the need for an expense account was addressed. The SMCC will determine amount to request. Discussed possible grants for funding and plans to research other towns of similar size to see how they've been funded. The Board thanked the SMCC for their time and efforts.

### **Town Coordinator's Report**

#### **Mail/ Email:**

1. MA DOT letter needs a response regarding Bridge on 8A/Jacksonville Stage Rd. Town Coordinator will ask Mike Smith for his opinion and respond to DOT.
2. Mohawk FY13 Budget Proposal
3. FCSWMD Annual Recycling Rate Calculations and Tonnage Comparison. Heath's rate is down. Board discussed PAYT as a way to encourage and increase rate of recycling. Town Coordinator will contact Jan Ameen to schedule a meeting.
4. Val Kaempfer's resignation as Assessor's Clerk
5. Legal Fees Account History FY11 & FY12
6. Heath Debt Report as of 1/23/12
7. HRA request to use Town of Heath Housing Rehabilitation Revolving Loan Funds (\$16,907.90). **Brian moved to approve the use of Town of Heath Housing Rehabilitation Revolving Loan Funds to process the request of the Heath Resident who is in dire need of emergency housing rehabilitation assistance for his leaking roof. Sheila seconded. Vote was unanimous and motion passed.**
8. Key Points from FC Action Meeting on Irene from Tim Lively
9. Email from B. Viarengo regarding Green Community Designation and Grant Program. A meeting has been scheduled for March 13<sup>th</sup> at 8:30 p.m.
10. Post Office Information – briefly discussed.
11. MMAC Meeting Notes from Dave Gott
12. Thank you from MacKenzie Clark for supporting raising the net metering cap in MA. (Environment Massachusetts)
13. Heath Nurse Monthly Report

#### **Other Business:**

- Discussed stray dog matter. The Board agreed that a letter is needed confirming that the owner of the dog relinquishes rights to the dog; the dog is turned over to prospective owner for no fee; a policy is needed for adoption and veterinary fees. Town Coordinator will draft a policy for the Board to review.
- Re-visited vote taken at 1/24/12 meeting for FCSWMD Trash Compactor. **Brian motioned to rescind the vote from said meeting, "On a motion by Brian DeVriese, and seconded by Sheila Litchfield, the Board voted unanimously to accept proposal of replacement charges in the amount of \$779.03 for trash compactor." Sheila seconded. Vote was unanimous and motion approved.**  
**Corrected Vote: Brian motioned to pay Heath's portion of Recycling Roll-off Replacement charges in the amount of \$779.03. Sheila seconded. Vote was unanimous and motion approved.**

Warrants signed. Also signed Chapter 90 Reimbursement Request and Community Hall Request for Use for All Boards Meeting, 3/13/12.

Brian moved to adjourn at 10:45 p.m. Sheila seconded. Vote was unanimous.

**Next meeting is scheduled for February 14, 2012 at 7 p.m.**

Respectfully Submitted,  
Kara Leistyna, Town Coordinator