

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Sawyer Hall
February 2, 2016

Called to order at 7:00 p.m. by Sheila Litchfield, with Brian DeVriese, Bill Lattrell and Kara Leistyna, Town Coordinator present. Also present: see attached sign in sheet for additional attendees.

Reviewed Agenda: No changes.

Dog Matter: Ed Grinnell shared that Ronnie Woodard's dogs have been loose twice in a week. Discussed court matter and how to proceed. Asst. DA said charges turned over to probation and they extended probation 30 days, according to Margo Newton. Probation, she shared, should have been violated instead of extended. Dog issues are not taken seriously by the court. Another matter will be heard on March 1. Ed will issue tickets for recent offenses. If fines are not paid within 10 days, he can take owner to court. If owner does not take matter seriously, the Town can continue to issue tickets for each offense and each offending dog. Suggested a pager for Animal Control Officer. Ed feels an attorney may need to be present in court – Animal Control of MA also offers legal counsel. Kara will reach out to Atty. Winner at Kopelman & Paige and ask that he contact Ed Grinnell directly.

7:35 p.m. Ed Grinnell left meeting and Margo Newton left shortly after.

*Margo will contact Terry Hamel at Mohawk Estates regarding spreadsheet with names/addresses for Emergency Numbering Notice.

Fire Dept. Budget Hearing: Ken explained the Fireman's Incentive. Firefighters receive 1 point for every hour of response; 2 points for training. These points are tallied at the end of year and a payment is issued. Incentive has been increased to promote volunteers. Reviewed full budget request. Stipends will be researched and looked at proportionately with other Towns. An increase in the amount of \$984 seems appropriate for Fire Chief. Discussed grant application/funding for air packs. Air packs run \$6-7,000 each. 11 sets are compliant but bottles will expire within four years. Naloxone and epinephrine costs will not be added to budget. Turnout gear costs roughly \$1,500 for full outfit according to Ken. Budget line was changed to PPE (personal protective equipment from turnout gear replacement).

Discussed request for shared diesel mechanic through Community Compact program. Will keep an eye on vehicle maintenance costs to determine an accurate figure for budget line.

Emergency Numbering: Discussed letter. Ken spoke with E911 Coordinator, Budge Litchfield. Discussed generating a list called a Street Address List, to be made available on website and at Town Hall. Currently, none exists. Assessors can determine whether street addresses are E911 numbers (same).

Insulation/sheetrock at Fire Dept. garage: Almost done through volunteer work.

Identification for Chief and Firefighters: Dept. can discuss among themselves and let BOS know what, if anything is needed.

8:20 p.m. Ken Gilbert left meeting.

Finance Committee: Discussed Heath's debt. The Compactor Project was not included. Pondered ways to reduce borrowing. Joe Markarian, through FRCOG, will help Heath via the Community Compact

program in the area of financial management (one of Heath's chosen best practices). Discussed options for going forward. Kris will rework the debt service numbers and this will be available for Financial Team meeting with Mr. Markarian. Compactor project requires a drawn up plan, cost of shed construction, and which tasks may be completed by highway crew.

February 11th meeting with Lt. Governor/Community Compact: Kara will post an announcement. Sheila will draft an introduction. Kara will create tri-fold displays featuring the Municipal Safety Complex project. Refreshments will be arranged by Kara.

8:43 p.m. Finance Committee members left meeting.

Minutes: *On a motion by Brian DeVriese, and seconded by Bill Lattrell, the Board voted unanimously to approve the minutes of 1-19-16 Select Board meeting as amended.*

Mail/ Email:

1. Heath Nurse Monthly Report
2. Email from Sheila with copy of email from Accountant re: salary. Will research all comparable towns. A market rate will be generated by using all FRCOG towns in Franklin County.
3. Email from Sheila re: Bray Rd. land. Appraised value is \$42,000. Kara will inquire with Kopelman & Paige on land purchase/sale processes.
4. Email from Phoebe Walker Re: Community Compact Financial Best Practice. Will schedule a meeting with Joe Markarian either 2/16 or 2/23.
5. Email from Mary Praus re: LTA Food Assessment
6. Email from Mike Shattuck re: Transfer Station Attendant training
7. WiredWest update and Letter from Town of Colrain re: broadband
8. Email from Tom Maguire who is happy to keep compactor in storage
9. Copy of CEDS Committee Minutes with Eric Nakajima, MBI in attendance
10. Copy of email outlining needs for Feb. 11 visit from Lt. Gov.
11. Letter from Town of Rowe re: Multi-hazard mitigation plan and request for comments
12. Copy of 1099 verifying income from USPS to Town \$20,642.04
13. Email from Michael Bastoni confirming public hearing for Dell Bridge replacement
14. Email from Leyden re: Solar Program. Heath is interested in participating. Kara will find out the next step.
15. IT Grant Program for Communities (deadline Feb. 26) possibly to apply for funding for collector software and/or serve back up for Town. Heath will apply for collector software, and network server data back-up.
16. January Cash Book Summary

Other Separate Documents:

17. Colonial Power Aggregation Plan for Review
18. Draft letters re: Dog Complaint/Infraction
19. FY17 Budget Spreadsheet 2-1-16
20. Community Compact packet for review

SIGNED:

1. Bi-weekly warrant
2. FY16 EMPG Grant in amount \$2,220. ***On a motion by Brian DeVriese, and seconded by Bill Lattrell, the Board voted unanimously to sign the FY16 EMPG grant in the amount of \$2,220.***

Next meeting scheduled for February 9, 2016 at 7 p.m.

On a motion by Brian DeVriese, and seconded by Bill Lattrell, the Board voted unanimously to adjourn at 9:33 p.m.

Respectfully submitted,

Kara Leistyna
Town Coordinator