

**MEETING MINUTES**  
Town of Heath  
**BOARD OF SELECTMEN**  
SAWYER HALL  
January 31, 2012

Called to order at 7:00 p.m. by Tom Lively with Sheila Litchfield present. Also present, Town Coordinator, Kara Leistyna

**Agenda was reviewed:** Post Office and Reimbursement Policy were added to 'Other Business.'

**Reviewed Minutes:** Sheila moved to accept minutes of 01/24/12 Select Board meeting as amended. Tom seconded. Vote was unanimous and motion carried.

**7:33 p.m. Don Freeman, Ned Wolf, Jeff Simmons and Jan Carr entered meeting.**

**Joint Budget Planning Meeting (BOS and FinCom):** Meeting chaired by Finance Committee. Town Coordinator presented questions that came up after reviewing spreadsheet with Don Freeman. Reviewed Warrant articles for Special Town Meeting. Town Coordinator will send to Town Counsel for review. Budget Hearings will commence on 2/7/12. Warrant will be approved as well. Town Coordinator will begin scheduling Performance Reviews.

**8:45 p.m. Don Freeman, Ned Wolf, Jeff Simmons and Jan Carr left meeting.**

**Town Coordinator's Report**

**Mail/ Email:**

**Other Business:**

- Discussed the cost of veterinary bills for stray animals picked up by the Town Dog Officer. There is no money budgeted for these expenses. Town Coordinator will ask the Regional Dog Officer & Kennel Program how they will handle such expenses.
- Re-visited vote taken at last meeting for FCSWMD Trash Compactor. The Board will wait to rescind vote until all members are present. The amount voted (779.03) represented the fee for Heath's portion of Recycling Roll-off Replacement Charges. The Board needs to vote on whether they want to purchase or rent a new trash compactor as the Town's has been scrapped. Currently, Complete is loaning a compactor to the Town.
- Town Coordinator will get clarification of Veteran Benefits this month with Accountant
- Discussed Post Office operations. Board would like to review the contract and history of revenue vs. payment to do a yearly comparison.
- Read Tom's revisions to the Reimbursement Policy. Tom will further discuss policy with Tracey.

Warrants signed.

Sheila moved to adjourn at 9:45 p.m. Tom seconded. Vote was unanimous.

**Next meeting is scheduled for February 7, 2012 at 7 p.m.**

Respectfully Submitted,  
Kara Leistyna, Town Coordinator