

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Community Hall
January 29, 2013

Called to order at 7 p.m. by Sheila Litchfield, with Tom Lively present. Also present: Kara Leistyna, Town Coordinator.

Reviewed Agenda: Change date of Tax Hearing Minutes from 1/8/13 to 12/18/12.

Reviewed Minutes: *On a motion by Brian DeVriese and seconded by Tom Lively, the Select Board voted unanimously to approve the minutes of the 1/8/13 and 1/14/13 Select Board meetings as amended.*

7:29 p.m. Finance Committee members Don Freeman, Ned Wolf, Gloria Fisher, Kathy Inman and Jeff Simmons entered meeting. Margo Newton entered shortly after.

Police and Community Hall Budget Hearing: Reviewed budget request for Police Dept. FY14. Discussed proposed increase in hours for Officers. Margo shared that there is now state mandated training for all officers but some can be pro-rated through other towns where officers are employed. Current police presence was calculated to be approximately 15 hours. Margo shared that officers are willing to work more hours per week and the hours include court time. She feels there has been an increase in calls from previous year. The Select Board requested information and data to support this request.

Reviewed special projects needed for Community Hall. Margo is getting prices for interior storm windows for hall which will help with energy efficiency. She also feels insulation would help. Kara will get prices for insulation and new furnace. Operating expenses can be level funded. Discussed use of each account associated with Hall. The floor was discussed briefly. The Board feels it is something they would like to see repaired but insulation and windows are a priority for this coming year.

8:17 p.m. Margo Newton left meeting and Doug Wilkins entered shortly after.

Joint Budget Meeting / STM Warrant: Discussed draft of warrant articles. Finance Committee asked for more details on Town Garage Door request. The Select Board shared that the initial bids for project were all over estimate and it went out for re-bid. The amount appropriated at ATM covers the cost of two doors. Mike Smith feels all three doors are needed due to minimal clearance. The building will still receive value from improvements even when a Safety Complex is built (which could take many years). Article 4 regarding Verizon Abatement required clarification. Kara will ask Accountant for explanation on specific accounts.

Doug Wilkins visited to check in on Special Town Meeting. Planning for meeting on schedule.

8:28 p.m. Finance Committee and Doug Wilkins left meeting.

Mail/ Email:

- Flyer from FRCOG regarding Select Board Workshop Town Animal Control Responsibilities. Select Board interested in attending and will decide who will attend.
- Email from Ted Harvey regarding possible meeting dates from one-on-one discussion with a rep from AXIA/ NGNetworks to discuss how the AXIA MassBroadband123 network can enhance and

optimize municipal functions and the next stages in the broadband adoption process. Please pick a preferred meeting time. Select Board discussed and settled on 2/19. Kara will inform Ted Harvey.

- Town Counsel response to questions regarding elected officials
- MTRSD Building Capacity vs Enrollment FY13 table
- Copy of signed letter to Supt. and Chair of School Committee dated Jan. 24, 2013
- Email from Doug Mason regarding website
- Email from Town Counsel to Town Clerk regarding documentation requested by Attorney General back in 2009. Kara will ask Hilma for an update on the matter.

Financial Mail:

- Ethics Commission notification regarding Training Program
- Emails from Accountant regarding abatement and audit. Discussed scheduling of exit conference. Kara will get more details from auditor. Select Board suggested that the auditors may stay after normal operating hours; doors will be locked and they may let themselves out when done.
- Heath CPO 1099-Misc 2012
- Local Aid Estimates for Heath and Mohawk Trail School District

Other Business:

- Personnel Policy: Kara will send to Town Counsel for review.

On a motion by Brian DeVriese and seconded by Tom Lively, the Board voted unanimously to adjourn at 9:00 p.m.

Next meeting scheduled for 2/5/13 at 7:00 p.m.

Respectfully submitted,

Kara Leistyna, Town Coordinator