

**MEETING MINUTES**  
Town of Heath  
**BOARD OF SELECTMEN**  
All Boards and Committees Meeting  
Heath Community Hall  
January 11, 2011

Called to order at 7:20p.m. by Tom Lively with Brian De Vriese and Sheila Litchfield present. Also present Town Coordinator Jenna Day and Town of Heath board and committee members.(See attached sign-in list.)

The agenda was reviewed. Jenna asked to move the website training to the end of the meeting. Tom Lively welcomed everyone to the annual All Boards and Committees meeting and thanked them for their volunteer efforts. He explained the purpose of the meeting. He reviewed the budget deadlines with the group - budget reviews begin on January 18<sup>th</sup> and hope to complete reviews by February 22<sup>nd</sup>.

Jenna Day reviewed changes to open meeting law such as listing an agenda for each meeting with items the group intends to cover and also including the phrase "other items that could not be anticipated." All boards should also put one copy in the clerk's box and one copy for the Town Coordinator by noon on Thursday so she can post the following week's schedule on the website. In the new laws, the website is an accepted official site for posting meetings. A meeting shall be posted 48 hours in advance, excluding Saturdays, Sundays and legal holidays. In an emergency, the notice shall be posted as soon as reasonably possible prior to such meeting.

Sheila Litchfield reviewed important dates including election deadlines and deadlines for committee reports for the 2010 Annual Town Report. The Planning Board asked for advice on drafting the warrant article for the new Smart growth proposed by-law changes. Articles are due March 22<sup>nd</sup> so town counsel has time to review. Sheila then invited the committees to report on activities.

The School Committee reported on preliminary budgets and their transportation and education subcommittee activities.

The Board of Health (BOH) reported on increased inspections by members and a decrease in use of the Regional Health Inspector. Heath BOH is now witnessing all Title V, Housing and Food Inspections. The Board has compared Reverse 911 proposals from multiple companies and found a good option for Heath.

The Finance Committee reported on the landfill-related purchase activities, the balance on Free Cash available and their desire to do more capital plan budgeting. There are two more years of payments on the Heath Elementary mortgage when past will reduce our debt and relieve some pressure on the tax base.

The Agricultural Commission reported that three street signs will be painted to advertise Heath as a "Right-to-Farm" Community. They have also brought up the idea of adding composting facilities at the Town Transfer station – more discussion and planning will be undertaken.

The Town Nurse reported that she administered 100 doses of flu vaccine and 49 doses went to recipients who were 69 years and older.

The Assessors are working diligently on setting the tax rate. They completed a full field review. Computer work is ongoing.

The Planning Board presented on their work with The Franklin Regional Council of Governments establishing a zoning bylaw plan for Smart Growth. This would create a new district. They have been

making presentations to individual boards and committees and the plans have been reviewed by town counsel. They will soon schedule an information session and then a public hearing.

The Historical Commission reported that they are working on three projects: Heritage Landscapes, Oral Histories and Building Histories. They are identifying neighborhood quadrants to document the history of the land.

Our Franklin County Tech School Representative reported that the Tech school is seeing the benefit of upgrades to the building and energy improvements in particular.

Our Wired West Alternate reported that after the second votes of the towns at Annual Town Meeting the newly established cooperative will then apply for municipal bonds to finance the laying of fiber optic wire. They will then lease the wires to service providers and the bonds will get repaid with these user fees. He reported that there may be a \$1,000 warrant article on the Annual Town Meeting warrant for fees to be paid to the cooperative to cover startup and management costs that may be ongoing.

The Community Hall representative reported that they have held two craft fairs, a potluck dinner and the Mark Twain performance. There are now seven Senior Center volunteers qualified to serve at Senior Meals. The hall has undergone some renovations: curtains and stage painting, but more needs to be done. In particular, the hall needs better room lighting, stage lighting, new flooring, more outlets and stackable chairs. To encourage more use of the building, the committee would also like the policy to be revised to lower the usage fees for private party use by Heath residents.

The Selectboard was pleased with having the All Boards meeting at Community Hall and wish to have the Annual Town Meeting at Community Hall in May.

Jenna reported that the Town Clerk will not be selling fishing and hunting licenses next year.

Brian moved to adjourn the All Boards meeting and reconvene at Sawyer Hall for a continuance of the Selectboard meeting. Sheila seconded. The vote was unanimous. Motion carried.

Respectfully Submitted,  
Jenna Day, Town Coordinator